

Myrtle Creek Improvement District

12051 Corporate Boulevard Orlando, FL 32817; 407-723-5900

www.myrtlecreekid.org

The following is the proposed agenda for the upcoming Meeting of the Board of Supervisors for the Myrtle Creek Improvement District which will be held **Monday, September 21, 2020 at 5:00 p.m.** using telephonic conferencing due to the COVID-19 Executive Order 20-193. The proposed agenda for this Board Meeting is found below.

Please use the following information to join the telephonic conferencing:

Phone: 1-844-621-3956

Participant Code: 796 580 192#

BOARD OF SUPERVISORS' MEETING AGENDA

Organizational Matters

- Roll Call to Confirm a Quorum
- Public Comment Period
- 1. **Discussion regarding Executive Order 20-193**
- 2. **Consideration of the Minutes of the August 17, 2020 Board of Supervisors' Meeting**
- 3. **Consideration of Resolution 2020-13, Re-setting the Location for the Annual Meeting Schedule**

Business Matters

- 4. **Ratification of Operation and Maintenance Expenditures Paid in August 2020 in an amount totaling \$69,541.06**
- 5. **Recommendation of Work Authorization/Proposed Services (*if applicable*)**
- 6. **Review of District's Financial Position and Budget to Actual YTD**

Other Business

- A. Staff Reports
 - 1. District Counsel
 - 2. District Manager
 - 3. District Engineer
 - 4. Construction Supervisor
- B. Supervisor Requests
 - 1. Guiding Principles Discussion

Adjournment



MYRTLE CREEK IMPROVEMENT DISTRICT

**Executive Orders
20-193**

STATE OF FLORIDA

OFFICE OF THE GOVERNOR EXECUTIVE ORDER NUMBER 20-193

(Amending Executive Order 20-179)

WHEREAS, on March 9, 2020, I issued Executive Order 20-52 declaring a state of emergency for the entire State of Florida due to COVID-19; and

WHEREAS, Executive Order 20-69, as amended by Executive Order 20-179, requires amendment to provide local government bodies with additional time to notice their meetings.

NOW, THEREFORE, I, RON DESANTIS, as Governor of Florida, by virtue of the authority vested in me by Article IV, Section (1)(a) of the Florida Constitution, Chapter 252, Florida Statutes, and all other applicable laws, promulgate the following Executive Order to take immediate effect:

Section 1.

Section 3. of Executive Order 20-179 is amended to read, as follows:

Except as amended herein, I hereby extend Executive Order 20-69, as extended by Executive Orders 20-112, 20-123, 20-139 and 20-150, until 12:01 a.m. on October 1, 2020.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Florida to be affixed, at Tallahassee, this 7th day of August, 2020.


RON DESANTIS, GOVERNOR

ATTEST:


SECRETARY OF STATE

FILED
2020 AUG - 7 PM 4:32
DEPARTMENT OF STATE
TALLAHASSEE, FLORIDA

MYRTLE CREEK IMPROVEMENT DISTRICT
NOTICE OF PUBLIC MEETING HELD DURING PUBLIC HEALTH EMERGENCY DUE TO COVID-19

Notice is hereby given that the Board of Supervisors ("**Board**") of the Myrtle Creek Improvement District ("**District**") will hold a regular meeting of the Board of Supervisors on **September 21, 2020, at 5:00 p.m.**, to be conducted by means of communications media technology, pursuant to Executive Orders 20-52, 20-69, and 20-193 issued by Governor DeSantis, and any extensions or supplements thereof, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*. At the meeting, the Board may consider any business that may properly come before it.

While it is necessary to hold the above referenced meeting of the District's Board of Supervisors utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. Toward that end, anyone wishing to listen and participate in the meeting can do so telephonically at 1-844-621-3956; Access Code: 796 580 192#. Additionally, participants are encouraged to submit questions and comments to the District Manager in advance at (407) 723-5935 to facilitate the Board's consideration of such questions and comments during the meeting.

A copy of the agenda may be obtained at the offices of the District Manager, c/o PFM Group Consulting, LLC, 12051 Corporate Boulevard, Orlando, Florida 32817, Phone: (407) 723-5935 ("**District Manager's Office**") during normal business hours or from the District's website at <https://www.myrtlecreekid.org/>.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. The meeting may be continued to a date, time, and place to be specified on the record at such meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at the meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Jennifer Walden
District Manager

MYRTLE CREEK IMPROVEMENT DISTRICT

**Minutes of the August 17, 2020
Board of Supervisors' Meeting**

MYRTLE CREEK IMPROVEMENT DISTRICT BOARD OF SUPERVISORS' MEETING MINUTES

FIRST ORDER OF BUSINESS

The Board of Supervisors' Meeting for the Myrtle Creek Improvement District was called to order on Monday, August 17, 2020 at 5:00 p.m. via telephonic conferencing due to the COVID-19 Executive Order 20-179.

Present via phone:

Bob Da Silva	Chairman
Kam Shenai	Vice-Chair
John Lynaugh	Assistant Secretary
Marsha Leed	Assistant Secretary

Also attending via phone:

Jennifer Walden	PFM
Lynne Mullins	PFM
Amanda Lane	PFM
Tucker Mackie	Hopping Green & Sams
Jeff Newton	Donald W. McIntosh Associates, Inc.
Larry Kaufmann	Construction Supervisor & Construction Committee Member
Scott Thacker	District Landscape Supervisor & Construction Committee Member
Chris Wilson	Construction Committee Member

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Walden noted for the record there were no public comments at this time.

THIRD ORDER OF BUSINESS

Discussion Regarding Executive Orders 20-179

Ms. Walden noted that included in the packet is Executive Order 20-179 which states that the District can hold their meetings via telephonic conferencing due to the COVID-19 situation. Also included is a proof of the ad that was placed for today's meeting which notes those executive orders as well as the telephonic conferencing information so the public can safely join. Additionally, new orders came out last week, Executive Order 20-193, which has extended using telephonic conferencing through the end of September.

FOURTH ORDER OF BUSINESS

Consideration of the Minutes of the July 21, 2020 Board of Supervisors' Meeting

Board Members reviewed the minutes from the July 21, 2020 Board of Supervisors' Meeting.

On Motion by Mr. Shenai, second by Mr. Da Silva, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District approved the Minutes of the July 21, 2020 Board of Supervisors' Meeting.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2020-10, Approving an Annual Meeting Schedule for Fiscal Year 2021

Ms. Walden explained the District currently meets on the 3rd Tuesday of the month at 5:00 p.m. We are recommending keeping the same schedule with the exception of the November meeting which would be held on the 2nd Tuesday of the month. The Construction Committee meetings would continue to take place at the office of Donald W. McIntosh Associates every other week.

On Motion by Mr. Da Silva, second by Mr. Shenai, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District approved Resolution 2020-10, Approving an Annual Meeting Schedule for Fiscal Year 2021

SIXTH ORDER OF BUSINESS

Discussion regarding Materials on the District Website

Ms. Walden explained District Counsel created a memo for the Board outlining amendments to the District's website requirements. District staff is requesting the Board's opinion on the following items: the audit is no longer required to be posted but the link to audit on the Auditor General's website will suffice, the public facilities report is no longer required to be posted and the meeting materials accompanying the agenda outline are no longer required to be posted.

These amendments to the requirements will cut down on work required to convert the files as part of the ADA requirements. A discussion took place. The Board expressed that they want to stay as transparent with the public as possible and removing these documents could hinder that transparency for the public.

On Motion by Mr. Da Silva, second by Ms. Leed, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District approved removing the Audit Report from the website and providing a link to the Auditor General Website and keeping the Public Facilities Report and Agenda Package as is on the District Website.

SEVENTH ORDER OF BUSINESS

Consideration of Appointment to Construction Committee

Ms. Walden stated that District staff is recommending replacing Mr. Scott Thacker with Mr. Matt McDermott, who is the Landscape Representative for Tavistock. Mr. Kaufmann added that Mr. Thacker will still be around to advise the team as needed.

Ms. Mackie explained the role of the Construction Committee to the Board.

On Motion by Ms. Da Silva, second by Mr. Lynaugh, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District approved the replacement of Mr. Scott Thacker with Mr. Matt McDermott.

EIGHTH ORDER OF BUSINESS

Consideration of Revision to Engineer's Report for Capital Improvements for Infrastructure (Wellspring & Performance Drive)

Mr. Newton presented the Revised Engineer's Report for Capital Improvements for Infrastructure (Wellspring Drive and Performance Drive). The modification to the report adds a section regarding Developer's acquisition of some federal funding through a BUILD Grant Program to help with alternative mobility facilities. A discussion took place.

Mr. Newton explained that the Performance Drive improvements relate to alternative mobility including autonomous vehicles at the Lake Nona Town Center and extending the service to USTA as well as multipurpose paths for cyclists and pedestrians. Ms. Mackie added that the Performance Drive Project was approved years ago and goes beyond the Master CIP funded through the issuance of Bonds for which Myrtle Creek residents pay a portion of their assessment which goes toward the debt. If there is debt issued to fund the project described in this report then those assessments would only be levied upon the lands that benefit from this project which does not include any of the Village Walk property. The project could be funded by the issuance of bonds but it hasn't yet. Even if it is never funded by bonds, the District maintains that landscaping and only the USTA Performance Drive Parcel would pay a portion of those assessments. Currently it is being funded by the Developer but that could change in the future and parcel owners could fund the project but not the Village Walk properties.

On Motion by Mr. Shenai, second by Mr. Lynaugh, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District approved the Revision to Engineer's Report for Capital Improvements for Infrastructure (Wellspring Drive and Performance Drive).

NINTH ORDER OF BUSINESS

Consideration of Personnel Leasing Agreement with Berman

Ms. Mackie explained the Lake Nova Developer and the Myrtle Creek ID lease certain employees that provide their expertise to the District. Those individuals are Mr. Paul Stevens, who is the Irrigation Specialist, and Mr. Scott Thacker. Both individuals are no longer employees of the Developer as they are now with a subsidiary named Berman Construction, LLC.

District Counsel consolidated two different Personnel Leasing Agreements into one for Maintenance Contract Administration and the Irrigation Specialist at amounts previously discussed with the Board in connection with the proposed budget. The Administrator cost is \$16,000.00 and the Irrigation Specialist cost is \$20,000.00. The purpose of the Agreement is to document the increase in cost and consolidate the agreements and put them between the correct parties.

On Motion by Mr. Shenai, second by Mr. Da Silva, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District approved the Personnel Leasing Agreement with Berman Construction, LLC.

TENTH ORDER OF BUSINESS

Consideration of Berman Agreement

Ms. Mackie explained this agreement has not been formalized in writing but over time the District has had the need to make certain repairs to hardscape infrastructure and done so under the authorization to the District Manager to pursue those repairs outside of a Board Meeting. When the District was established one of the original resolutions gave a certain spending limit to the District Manager for amounts necessary to either make emergent repairs or for items already identified in an amount in the District's Budget. Over time the District has used a few different companies to provide for those services but historically Berman has been doing those repairs for a number of years so District staff wanted to formalize the Agreement with Berman to do that work as needed. If approved, any services that are needed from Berman would be done through a work authorization form which is attached as Exhibit A to the Agreement. If it falls below the \$5,000.00 then those authorizations can be given outside of a meeting but if there is time to do so those authorizations would come to the Board in advance.

Ms. Walden added if the District Manager did approve something outside a meeting with that work authorization at the next meeting it would be brought back to the Board to ratify. Ms. Mackie stated the way in which the Board typically ratifies those are when they are approving the O&M expenditures from prior month and those work authorizations would show up in the O&M and if a Board Member has a question with a particular payment to Berman they can ask that. If the Board would like those expenses to be pulled separately it can be done.

Mr. Lynaugh asked if these would be for emergency work and items that need to be addressed quickly. Ms. Mackie responded that is correct and it would set the terms by which the work would be performed.

On Motion by Mr. DaSilva, second by Mr. Lynaugh, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District approved the Agreement with Berman Construction, LLC.

ELEVENTH ORDER OF BUSINESS

Consideration of District Counsel Fee Increase Letter

Ms. Walden explained District staff brought this item previously before the Board along with the DM Fee Increase Letter. After discussion with the Developer, they are comfortable moving forward with the District Counsel Fee increase supplied here. As for the DM Fee increase, that has been put on hold and that amount originally in the budget was shifted to the administrative miscellaneous expense line item for future consideration later in the Fiscal Year.

On Motion by Mr. Lynaugh, second by Mr. Shenai, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District approved the District Counsel Fee Increase Letter.

TWELFTH ORDER OF BUSINESS

Public Hearing on the Adoption of the District's Annual Budget a) Public Comments and Testimony b) Board Comments c) Consideration of Resolution 2020-11, Adopting the Fiscal Year 2021 Budget and Appropriating Funds

Ms. Walden noted the District noticed this hearing pursuant to Florida Statutes and requested a motion to open the public hearing.

On Motion by Mr. Da Silva, second by Mr. Lynaugh, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District opened the Public Hearing.

Ms. Walden noted that the budget is an exhibit to the Resolution and is the same overall budget that the Board approved in preliminary form back in May. Ms. Walden asked for questions and comments on the budget from the public. Hearing none, she requested a motion to close the public hearing.

On Motion by Mr. Shenai, second by Ms. Leed, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District closed the Public Hearing

Mr. Da Silva stated this public hearing was intended to be an interactive discussion with the community and residents of Myrtle Creek and due to the COVID-19 situation was too difficult to happen although the opportunity was available to the public. Ms. Walden requested a motion to approve Resolution 2020-11.

On Motion by Mr. Shenai, second by Mr. Da Silva, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District approved Resolution 2020-11, Adopting the Fiscal Year 2021 Budget and Appropriating Funds.

THIRTEENTH ORDER OF BUSINESS

Consideration of Resolution 2020-12, Adopting an Assessment Roll for Fiscal Year 2021 and Certifying Special Assessments for Collection

Ms. Walden explained the Resolution will impose the Special Assessments for Fiscal Year 2021 based on the budgets that were adopted.

Ms. Shenai asked why some parcels do not have any amount for Debt Service. Ms. Lane stated that property owners have the option of paying off their bond, at which point they would no longer have a Debt Service amount due.

Ms. Walden requested a motion to approve Resolution 2020-12.

On Motion by Mr. Shenai, second by Mr. Da Silva, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District approved Resolution 2020-12, Adopting an Assessment Roll for Fiscal Year 2021 and Certifying Special Assessments for Collection.

FOURTEENTH ORDER OF BUSINESS

Ratification of Operation and Maintenance Expenditures paid in July 2020 in an amount totaling \$41,577.16

Board Members reviewed the Operation and Maintenance Expenditures paid in July 2020 in an amount totaling \$41,577.16.

On Motion by Mr. Da Silva, second by Mr. Shenai, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District ratified the Operation and Maintenance Expenditures paid in July 2020 in an amount totaling \$41,577.16

FIFTEENTH ORDER OF BUSINESS

Recommendation of Work Authorizations/Proposed Services

Mr. Kaufmann stated that there were no Work Authorizations for this Board.

SIXTEENTH ORDER OF BUSINESS

Review of District's Financial Position and Budget to Actual YTD

Board Members reviewed the Statement of Financial Position and Budget to Actual through July 31, 2020. Ms. Walden noted that the District has expenses of \$613,000.00 vs. an overall budget of just over \$1,000,000.00. No action is required by the Board.

Mr. Shenai commented on District Irrigation Repairs and asked for an update about the reimbursement from the County. Ms. Lane responded that she had emailed the County and the contractor several times to request an update and they are not responding. Mr. Kaufmann stated they may want to wait until the project is finished to respond. Ms. Mackie noted she was copied on the most recent request and will be pushing the issue with them as well. Mr. Shenai asked who is responsible for paying for the repairs. Ms. Mackie responded that both parties are responsible and are involved as Felix has a contract with the County.

SEVENTEENTH ORDER OF BUSINESS

Staff Reports

District Counsel –

Ms. Mackie suggested that if the District doesn't know if Village Walk is going to be available by a date determined by Ms. Mullins, that she goes ahead and advertise the meeting for the Marriott. Ms. Mullins will confirm a deadline date by tomorrow and let District staff know.

District Manager –

Ms. Walden noted the next meeting is scheduled for Tuesday, September 15, 2020 and it will be held virtually.

District Engineer –

No Report

Construction Supervisor –

No Report

District Landscape Supervisor –

No Report

EIGHTEENTH ORDER OF BUSINESS

Supervisor and Audience Comments & Adjournment

There were no Supervisor requests or audience comments. Ms. Walden requested a motion to adjourn.

On Motion by Mr. Shenai, second by Mr. Lynaugh, with all in favor, the August 17, 2020 meeting of the Board of Supervisors for the Myrtle Creek Improvement District was adjourned.

Secretary/Assistant Secretary

Chair/Vice Chair

MYRTLE CREEK IMPROVEMENT DISTRICT

**Resolution 2020-13,
Re-setting the Location for the Annual
Meeting Schedule**

RESOLUTION 2020-13

A RESOLUTION OF MYRTLE CREEK IMPROVEMENT DISTRICT AMENDING THE ANNUAL MEETING SCHEDULE FOR FISCAL YEAR 2020/2021; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Myrtle Creek Improvement District ("District") is a local unit of special-purpose government organized and existing in accordance with Chapter 190, *Florida Statutes*, and situated entirely within the City of Orlando, Florida; and

WHEREAS, the District previously adopted Resolution 2020-10, setting forth the annual schedule of its regular public meetings, which designates the location of the District's Fiscal Year 2020/2021 meetings ("FY 2021 Schedule"); and

WHEREAS, the Board desires to amend the FY 2021 Schedule in order to amend the location.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MYRTLE CREEK IMPROVEMENT DISTRICT:

SECTION 1. The FY 2021 Schedule is hereby amended and approved to reflect that the Board of Supervisors will hold its meetings at Courtyard Orlando Lake Nona, 6955 Lake Nona Blvd., Orlando, FL 32827. The amended FY 2021 Schedule shall be published in accordance with the requirements of Florida law and also provided to applicable governing authorities.

SECTION 2. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 21st day of SEPTEMBER, 2020.

ATTEST:

MYRTLE CREEK IMPROVEMENT DISTRICT

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

MYRTLE CREEK IMPROVEMENT DISTRICT

**Operation and Maintenance Expenditures Paid in
August 2020 in an amount totaling \$69,541.06**

MYRTLE CREEK IMPROVEMENT DISTRICT

DISTRICT OFFICE • 12051 CORPORATE BLVD • ORLANDO, FL 32817

PHONE: (407) 723-5900 • FAX: (407) 723-5901

Operation and Maintenance Expenditures For Board Approval

Attached please find the check register listing Operations and Maintenance expenditures paid from August 1, 2020 through August 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$69,541.06**

Approval of Expenditures:

____ Chairman

____ Vice Chairman

____ Assistant Secretary

Myrtle Creek Improvement District
AP Check Register (Current by Bank)
Check Dates: 8/1/2020 to 8/31/2020

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
BANK ID: SUN - CITY NATIONAL BANK					001-101-0000-00-01
3774	08/03/20	P	CEPRA	Cepra Landscape	\$3,138.00
3775	08/03/20	P	JLYNAU	John Peter Lynaugh	\$200.00
3776	08/03/20	P	KSHENA	Kamalakar Shenai	\$200.00
3777	08/03/20	P	LDASIL	Lionel R. Dasilva	\$200.00
3778	08/03/20	P	MLEED	Marsha Leed	\$200.00
3779	08/03/20	P	PFMGC	PFM Group Consulting	\$16.40
3780	08/11/20	P	AWC	Aquatic Weed Control, Inc.	\$325.00
3781	08/11/20	P	CEPRA	Cepra Landscape	\$14,898.80
3782	08/11/20	P	DWCOH	DWC Outdoors & Hauling LLC	\$17,770.00
3783	08/11/20	P	HGS	Hopping Green & Sams	\$1,853.00
3784	08/11/20	P	ORLSEN	Orlando Sentinel	\$335.00
3785	08/11/20	P	VGLOBA	VGlobalTech	\$2,875.00
3786	08/20/20	P	CEPRA	Cepra Landscape	\$359.00
3787	08/20/20	P	TRUSTE	US Bank as Trustee for Myrtle	\$7,957.34
3788	08/25/20	P	DONMC	Donald W. McIntosh Associates	\$312.50
3789	08/25/20	P	DWCOH	DWC Outdoors & Hauling LLC	\$10,000.00
3790	08/25/20	P	JLYNAU	John Peter Lynaugh	\$200.00
3791	08/25/20	P	KSHENA	Kamalakar Shenai	\$200.00
3792	08/25/20	P	LDASIL	Lionel R. Dasilva	\$200.00
3793	08/25/20	P	MLEED	Marsha Leed	\$200.00
3794	08/25/20	P	ORLSEN	Orlando Sentinel	\$1,086.92
3795	08/25/20	P	PFMGC	PFM Group Consulting	\$3,333.33
3796	08/25/20	P	TDM	Tavistock Development Mgmt Co	\$1,666.67
BANK SUN REGISTER TOTAL:					\$67,526.96

GRAND TOTAL : **\$67,526.96**

59,569.62	Checks 3774-3786, 3788-3796 cut
7,957.34	Check 3787 - Debt Service
7,069.17	PA 455 - July ICM paid to Boggy Creek
196.45	PA 456 - Check reorder
2,705.82	PA 456 - OUC paid online
77,498.40	Total cash spent
69,541.06	O&M cash spent

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT

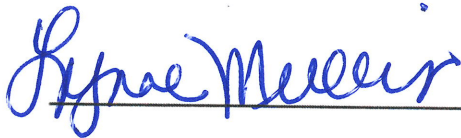
** Denotes broken check sequence.

MYRTLE CREEK IMPROVEMENT DISTRICT

Payment Authorization #453

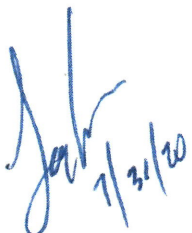
7/24/2020

Item No.	Payee	Invoice Number	General Fund
1	Ceptra Landscape		
	Controllers 1, 2 Repairs	17816	\$ 518.00
	Sod Replacement	17819	\$ 2,620.00
2	PFM Group Consulting		
	Reimbursables: May 2020	OE-EXP-00903	\$ 8.00
	Reimbursables: June 2020	OE-EXP-00959	\$ 8.40
3	Supervisor Fees - 07/21/2020 Meeting		
	Marsha Leed	--	\$ 200.00
	Kam Shenai	--	\$ 200.00
	John Lynaugh	--	\$ 200.00
	Bob daSilva	--	\$ 200.00
TOTAL			\$ 3,954.40



Secretary/Assistant Secretary

Chairperson



RECEIVED

By Amanda Lane at 10:13 am, Aug 04, 2020

MYRTLE CREEK IMPROVEMENT DISTRICT

Funding Request #067

7/24/2020

Item No.	Payee	Invoice Number	General Fund
1	Cepira Landscape Wellspring B Zone 2 Repairs	17736	\$ 359.00
2	Orlando Utilities Commission 11728 Wellspring Drive Electric Service (05/01/2020 - 06/03/2020)	--	\$ 139.51
	11883 Wellspring Drive Electric Service (05/01/2020 - 06/03/2020)	--	\$ 336.10
TOTAL			\$ 834.61

Amanda Lane

From: Larry Kaufmann <lkaufmann@tavistock.com>
Sent: Wednesday, July 29, 2020 10:12 AM
To: Amanda Lane; AccountsPayable; Damon Ventura
Cc: Jeffrey Newton (jjnewton@dwma.com); Scott Thacker; Chris Wilson
Subject: RE: Myrtle Creek - FR #67
Attachments: MCID FR #067.pdf

EXTERNAL EMAIL: Use care with links and attachments.

MCID Funding Request #067 is approved for processing.

KDS
Kaufmann Development Services, LLC
Larry Kaufmann
(407) 448-6592
lkaufmann@tavistock.com

From: Amanda Lane <lanea@pfm.com>
Sent: Friday, July 24, 2020 7:37 PM
To: AccountsPayable <accountspayable@tavistock.com>; Damon Ventura <dventura@tavistock.com>
Cc: Larry Kaufmann <lkaufmann@tavistock.com>
Subject: Myrtle Creek - FR #67

EXTERNAL E-MAIL

Please see attached for Myrtle Creek FR #67 for \$834.61.

Amanda Lane
Assistant Chief District Accountant

PFM Group Consulting LLC
LaneA@pfm.com | phone 407.723.5900 | fax 407.723.5901 | web pfm.com
12051 Corporate Blvd. | Orlando, FL 32817

MYRTLE CREEK IMPROVEMENT DISTRICT

Payment Authorization #454

7/31/2020

Item No.	Payee	Invoice Number	General Fund
1	Orlando Sentinel Legal Advertising Through 07/19/2020 (Ad: 6712014)	OSC22847942	\$ 335.00
2	VGlobalTech Web Design: ADA Compliance - Type M ADA Website Maintenance: Nov. 2019 - Jul. 2020	1798 1806	\$ 1,750.00 \$ 1,125.00
TOTAL			\$ 3,210.00

Jennifer L. Walden

Secretary/Assistant Secretary

Chairperson

RECEIVED

By Amanda Lane at 4:45 pm, Aug 10, 2020

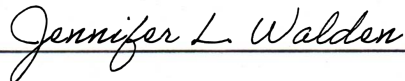
Jay K. 8/10/20

MYRTLE CREEK IMPROVEMENT DISTRICT

Payment Authorization #455

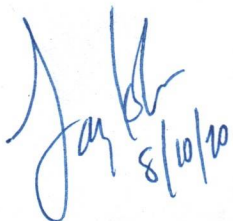
8/7/2020

Item No.	Payee	Invoice Number	General Fund
1	Aquatic Weed Control August Waterway Service	49896	\$ 325.00
2	Boggy Creek Improvement District July 2020 ICM Expenses	ICM2020-10	\$ 7,069.17
3	Cepra Landscape Felix Construction Area - Controller 4 Repairs Felix Construction Area - Clock 5 Repairs Felix Construction Area - Clock 6 Repairs Felix Construction Area - Clock 7 Repairs Felix Construction Area - POC #5 Mainline Repair August Landscaping - Section 1	15761 15762 15763 15764 15765 18137	\$ 1,309.72 \$ 733.18 \$ 1,212.59 \$ 1,503.71 \$ 10,139.60 \$ 17,137.50
4	DWC Outdoors & Hauling Tree Pruning and Structural Integrity	689	\$ 17,770.00
5	Hopping Green & Sams General Counsel Through 06/30/2020	116197	\$ 1,853.00
TOTAL			\$ 59,053.47



Secretary/Assistant Secretary

Chairperson



RECEIVED

By Amanda Lane at 4:29 pm, Aug 10, 2020

MYRTLE CREEK IMPROVEMENT DISTRICT

Payment Authorization #456

8/14/2020

Item No.	Payee	Invoice Number	General Fund
1	Deluxe for Business Check order for O&M payments	2047855370	\$ 196.45
2	Donald W McIntosh Associates Engineering Services Through 07/17/2020	40063	\$ 312.50
3	DWC Outdoors & Hauling Tree Pruning and Structural Integrity	699	\$ 10,000.00
4	OUC Acct: 4782400001 ; Service 07/01/2020 - 08/03/2020	--	\$ 2,705.82
5	PFM Group Consulting DM Fee: August 2020	DM-08-2020-0033	\$ 3,333.33
TOTAL			\$ 16,548.10

Jennifer L. Walden
Secretary/Assistant Secretary

Chairperson

RECEIVED

By Amanda Lane at 10:03 am, Aug 25, 2020

*Jan 16
8/22/20*

MYRTLE CREEK IMPROVEMENT DISTRICT

Payment Authorization #457

8/21/2020

Item No.	Payee	Invoice Number	General Fund
1	Orlando Sentinel Legal Advertising Through 08/09/2020 (Ad: 6727009)	OSC23755945	\$ 1,086.92
2	Supervisor Fees - 08/17/2020 Meeting Marsha Leed Kam Shenai John Lynaugh Bob daSilva	-- -- -- --	\$ 200.00 \$ 200.00 \$ 200.00 \$ 200.00
3	Tavistock Development Management August Irrigation Specialist Services	M2020.08	\$ 1,666.67
TOTAL			\$ 3,553.59

Jennifer L. Walden
Secretary/Assistant Secretary

Chairperson

Jay K
8/24/20

RECEIVED

By Amanda Lane at 10:04 am, Aug 25, 2020

MYRTLE CREEK IMPROVEMENT DISTRICT

**Work Authorization/Proposed Services
*(if applicable)***

MYRTLE CREEK IMPROVEMENT DISTRICT

**District's Financial Position and
Budget to Actual YTD**

Myrtle Creek Improvement District
Statement of Financial Position
As of 8/31/2020

	General Fund	Debt Service	Capital Projects Fund	General Long-Term Debt	Total
<u>Assets</u>					
<u>Current Assets</u>					
General Checking Account	\$375,640.40				\$375,640.40
Money Market Account	68,732.28				68,732.28
State Board of Administration	3,991.73				3,991.73
Accounts Receivable - Due from Developer	3,008.84				3,008.84
Assessments Receivable	6,832.89				6,832.89
Deposits	4,300.00				4,300.00
General Reserve	155,862.29				155,862.29
Assessments Receivable		\$6,755.44			6,755.44
Debt Service Reserve		335,025.26			335,025.26
Revenue		854,937.45			854,937.45
Prepayment		33.82			33.82
Sinking Fund A2 Bond		20,000.00			20,000.00
Acquisition/Construction			\$401,899.06		401,899.06
Total Current Assets	<u>\$618,368.43</u>	<u>\$1,216,751.97</u>	<u>\$401,899.06</u>	<u>\$0.00</u>	<u>\$2,237,019.46</u>
<u>Investments</u>					
Amount Available in Debt Service Funds				\$1,209,996.53	\$1,209,996.53
Amount To Be Provided				16,045,003.47	16,045,003.47
Total Investments	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$17,255,000.00</u>	<u>\$17,255,000.00</u>
Total Assets	<u><u>\$618,368.43</u></u>	<u><u>\$1,216,751.97</u></u>	<u><u>\$401,899.06</u></u>	<u><u>\$17,255,000.00</u></u>	<u><u>\$19,492,019.46</u></u>
<u>Liabilities and Net Assets</u>					
<u>Current Liabilities</u>					
Accounts Payable	\$31,080.60				\$31,080.60
Due To Other Governmental Units	9,252.83				9,252.83
Deferred Revenue	9,841.73				9,841.73
Deferred Revenue		\$6,755.44			6,755.44
Total Current Liabilities	<u>\$50,175.16</u>	<u>\$6,755.44</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$56,930.60</u>
<u>Long Term Liabilities</u>					
Revenue Bonds Payable - Long-Term				\$17,255,000.00	\$17,255,000.00
Total Long Term Liabilities	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$17,255,000.00</u>	<u>\$17,255,000.00</u>
Total Liabilities	<u><u>\$50,175.16</u></u>	<u><u>\$6,755.44</u></u>	<u><u>\$0.00</u></u>	<u><u>\$17,255,000.00</u></u>	<u><u>\$17,311,930.60</u></u>
<u>Net Assets</u>					
Net Assets, Unrestricted	\$1,283,393.58				\$1,283,393.58
Current Year Net Assets, Unrestricted	470.90				470.90
Net Assets - General Government	(1,011,858.54)				(1,011,858.54)
Current Year Net Assets - General Government	296,187.33				296,187.33
Net Assets, Unrestricted		\$1,220,074.50			1,220,074.50
Current Year Net Assets, Unrestricted		(10,077.97)			(10,077.97)
Net Assets, Unrestricted			(\$417,951.06)		(417,951.06)
Net Assets, Unrestricted			816,043.10		816,043.10
Current Year Net Assets, Unrestricted			3,807.02		3,807.02
Total Net Assets	<u><u>\$568,193.27</u></u>	<u><u>\$1,209,996.53</u></u>	<u><u>\$401,899.06</u></u>	<u><u>\$0.00</u></u>	<u><u>\$2,180,088.86</u></u>
Total Liabilities and Net Assets	<u><u>\$618,368.43</u></u>	<u><u>\$1,216,751.97</u></u>	<u><u>\$401,899.06</u></u>	<u><u>\$17,255,000.00</u></u>	<u><u>\$19,492,019.46</u></u>

Myrtle Creek Improvement District

Statement of Activities

As of 8/31/2020

	General Fund	Debt Service	Capital Projects Fund	General Long- Term Debt	Total
<u>Revenues</u>					
On-Roll Assessments	\$939,881.81				\$939,881.81
Developer Contributions	60,114.76				60,114.76
Inter-Fund Transfers In	470.90				470.90
On-Roll Assessments		\$1,331,177.23			1,331,177.23
Other Assessments		19,671.84			19,671.84
Inter-Fund Group Transfers In		(1,946.31)			(1,946.31)
Developer Contributions			\$13,720.67		13,720.67
Inter-Fund Transfers In			1,475.41		1,475.41
Total Revenues	<u>\$1,000,467.47</u>	<u>\$1,348,902.76</u>	<u>\$15,196.08</u>	<u>\$0.00</u>	<u>\$2,364,566.31</u>
<u>Expenses</u>					
Supervisor Fees	\$9,000.00				\$9,000.00
Public Officials' Liability Insurance	3,331.00				3,331.00
Trustee Services	7,764.47				7,764.47
Management	36,666.63				36,666.63
Engineering	6,056.50				6,056.50
Dissemination Agent	1,500.00				1,500.00
Property Appraiser	1,443.00				1,443.00
District Counsel	17,371.87				17,371.87
Assessment Administration	7,500.00				7,500.00
Reamortization Schedules	250.00				250.00
Audit	4,000.00				4,000.00
Travel and Per Diem	61.24				61.24
Postage & Shipping	83.73				83.73
Legal Advertising	4,903.19				4,903.19
Miscellaneous	244.15				244.15
Property Taxes	123.22				123.22
Web Site Maintenance	3,580.00				3,580.00
Holiday Decorations	716.00				716.00
Dues, Licenses, and Fees	175.00				175.00
Electric	1,047.83				1,047.83
Entry Lighting	241.44				241.44
Water Reclaimed	16,558.37				16,558.37
Aquatic Contract	3,575.00				3,575.00
General Liability Insurance	3,816.00				3,816.00
Irrigation	85,175.66				85,175.66
Landscaping Maintenance & Material	222,117.70				222,117.70
Landscape Improvements	1,805.50				1,805.50
Tree Trimming	31,640.00				31,640.00
Flower & Plant Replacement	33,232.60				33,232.60
Contingency	3,505.91				3,505.91

Myrtle Creek Improvement District
Statement of Activities
As of 8/31/2020

	General Fund	Debt Service	Capital Projects Fund	General Long- Term Debt	Total
IME - Aquatics Maintenance	2,893.33				2,893.33
IME - Irrigation	5,881.26				5,881.26
IME - Landscaping	72,566.73				72,566.73
IME - Lighting	16,215.37				16,215.37
IME - Miscellaneous	3,444.53				3,444.53
IME - Water Reclaimed	453.84				453.84
Equipment Repair & Maintenance	66,980.00				66,980.00
Entry and Wall Maintenance	3,623.43				3,623.43
Streetlights	10,688.87				10,688.87
Personnel Leasing Agreement	18,333.37				18,333.37
Principal Payments		\$760,000.00			760,000.00
Interest Payments		606,750.00			606,750.00
Legal Advertising			\$662.92		662.92
Contingency			13,057.75		13,057.75
Total Expenses	<u>\$708,566.74</u>	<u>\$1,366,750.00</u>	<u>\$13,720.67</u>	<u>\$0.00</u>	<u>\$2,089,037.41</u>
<u>Other Revenues (Expenses) & Gains (Losses)</u>					
Interest Income	\$4,757.50				\$4,757.50
Interest Income		\$7,769.27			7,769.27
Interest Income			\$2,331.61		2,331.61
Total Other Revenues (Expenses) & Gains (Losses)	<u>\$4,757.50</u>	<u>\$7,769.27</u>	<u>\$2,331.61</u>	<u>\$0.00</u>	<u>\$14,858.38</u>
Change In Net Assets	\$296,658.23	(\$10,077.97)	\$3,807.02	\$0.00	\$290,387.28
Net Assets At Beginning Of Year	<u>\$271,535.04</u>	<u>\$1,220,074.50</u>	<u>\$398,092.04</u>	<u>\$0.00</u>	<u>\$1,889,701.58</u>
Net Assets At End Of Year	<u><u>\$568,193.27</u></u>	<u><u>\$1,209,996.53</u></u>	<u><u>\$401,899.06</u></u>	<u><u>\$0.00</u></u>	<u><u>\$2,180,088.86</u></u>

Myrtle Creek Improvement District

Budget to Actual
For the Month Ending 08/31/2020

	Actual	Budget	Variance	FY 2020 Adopted Budget
<u>Revenues</u>				
On-Roll Assessments	\$ 939,881.81	\$ 867,821.81	\$ 72,060.00	\$ 946,714.70
Developer Contributions	60,114.76	43,959.67	16,155.09	47,956.00
Net Revenues	\$ 999,996.57	\$ 911,781.48	\$ 88,215.09	\$ 994,670.70
<u>General & Administrative Expenses</u>				
Legislative				
Supervisor Fees	\$ 9,000.00	\$ 11,000.00	\$ (2,000.00)	\$ 12,000.00
Financial & Administrative				
Public Officials' Liability Insurance	3,331.00	3,277.08	53.92	3,575.00
Trustee Services	7,764.47	9,166.67	(1,402.20)	10,000.00
Management	36,666.63	36,666.67	(0.04)	40,000.00
Engineering				
District Engineering	6,056.50	6,875.00	(818.50)	7,500.00
Wellspring Engineering	-	-	-	-
Dissemination Agent	1,500.00	6,416.67	(4,916.67)	7,000.00
Property Appraiser	1,443.00	1,833.33	(390.33)	2,000.00
District Counsel	17,371.87	22,916.67	(5,544.80)	25,000.00
Assessment Administration	7,500.00	6,875.00	625.00	7,500.00
Reamortization Schedules	250.00	229.17	20.83	250.00
Audit	4,000.00	3,666.67	333.33	4,000.00
Arbitrage Calculation	-	825.00	(825.00)	900.00
Travel and Per Diem	61.24	183.33	(122.09)	200.00
Telephone	-	458.33	(458.33)	500.00
Postage & Shipping	83.73	916.67	(832.94)	1,000.00
Copies	-	1,833.33	(1,833.33)	2,000.00
Legal Advertising	4,903.19	5,500.00	(596.81)	6,000.00
Miscellaneous	244.15	4,583.34	(4,339.19)	5,000.00
Property Taxes	123.22	137.50	(14.28)	150.00
Web Site Maintenance	3,580.00	2,475.00	1,105.00	2,700.00
Holiday Decorations	716.00	1,145.83	(429.83)	1,250.00
Dues, Licenses, and Fees	175.00	160.42	14.58	175.00
Total General & Administrative Expenses	\$ 104,770.00	\$ 127,141.68	\$ (22,371.68)	\$ 138,700.00

Myrtle Creek Improvement District

Budget to Actual
For the Month Ending 08/31/2020

	Actual	Budget	Variance	FY 2020 Adopted Budget
<u>Field Operations</u>				
Electric Utility Services				
Electric	\$ 903.42	\$ 916.67	\$ (13.25)	\$ 1,000.00
Entry Lighting	241.44	458.33	(216.89)	500.00
Water-Sewer Combination Services				
Water Reclaimed	15,490.70	22,916.67	(7,425.97)	25,000.00
Stormwater Control				
Aquatic Contract	3,575.00	4,730.00	(1,155.00)	5,160.00
Lake/Pond Repair Reserve	-	4,583.33	(4,583.33)	5,000.00
Other Physical Environment				
General Liability Insurance	3,816.00	3,895.83	(79.83)	4,250.00
Property & Casualty Insurance	-	1,375.00	(1,375.00)	1,500.00
Auto Insurance	-	687.50	(687.50)	750.00
Irrigation Repairs				
District Irrigation Repairs	76,582.70	27,500.00	49,082.70	30,000.00
Wellspring Irrigation Repairs	8,592.96	4,583.33	4,009.63	5,000.00
Landscaping Maintenance & Material				
District Landscaping	188,512.50	218,300.50	(29,788.00)	238,146.00
Gateway Road Landscaping	394.90	434.39	(39.49)	473.88
Wellspring Landscaping	33,210.30	34,793.00	(1,582.70)	37,956.00
Other Landscape Maintenance	1,805.50	58,496.72	(56,691.22)	63,814.60
Tree Trimming	31,640.00	36,666.67	(5,026.67)	40,000.00
Flower & Plant Replacement				
District Flower & Plant Replacement	19,740.70	100,833.33	(81,092.63)	110,000.00
Wellspring Flower & Plant Replacement	13,491.90	-	13,491.90	-
Contingency	1,930.00	9,166.67	(7,236.67)	10,000.00
Hurricane Cleanup	-	27,500.00	(27,500.00)	30,000.00
Wellspring Blvd./Performance Drive Expenses				
WSPD - Lighting	144.41	-	144.41	-
WSPD - Miscellaneous	1,575.91	4,583.33	(3,007.42)	5,000.00
WSPD - Water Reclaimed	1,067.67	-	1,067.67	-

Myrtle Creek Improvement District

Budget to Actual
For the Month Ending 08/31/2020

	Actual	Budget	Variance	FY 2020 Adopted Budget
Interchange Maintenance Expenses				
IME - Aquatics Maintenance	2,893.33	3,060.75	(167.42)	3,339.00
IME - Irrigation Repairs	5,881.26	8,662.50	(2,781.24)	9,450.00
IME - Landscaping	72,566.73	69,995.31	2,571.42	76,358.52
IME - Lighting	16,215.37	17,769.23	(1,553.86)	19,384.61
IME - Miscellaneous	3,444.53	1,332.58	2,111.95	1,453.73
IME - Water Reclaimed	453.84	2,665.38	(2,211.54)	2,907.69
New Operational Field Expenses				
Trail Repair	66,980.00	45,833.33	21,146.67	50,000.00
Crosswalk Improvements	-	27,500.00	(27,500.00)	30,000.00
Road & Street Facilities				
Entry and Wall Maintenance	3,623.43	9,166.67	(5,543.24)	10,000.00
Streetlights	10,688.87	13,750.00	(3,061.13)	15,000.00
Parks & Recreation				
Personnel Leasing Agreement	18,333.37	18,333.33	0.04	20,000.00
Reserves				
Infrastructure Capital Reserve	-	9,319.45	(9,319.45)	10,166.67
Interchange Maintenance Reserve	-	2,163.33	(2,163.33)	2,360.00
Total Field Operations Expenses	\$ 603,796.74	\$ 791,973.13	\$ (188,176.39)	\$ 863,970.70
Total Expenses	\$ 708,566.74	\$ 919,114.81	\$ (210,548.07)	\$ 1,002,670.70
Income (Loss) from Operations	\$ 291,429.83	\$ (7,333.33)	\$ 298,763.16	\$ (8,000.00)
Other Income (Expense)				
Interest Income	\$ 4,757.50	\$ 7,333.33	\$ (2,575.83)	\$ 8,000.00
Total Other Income (Expense)	\$ 4,757.50	\$ 7,333.33	\$ (2,575.83)	\$ 8,000.00
Net Income (Loss)	\$ 296,187.33	\$ -	\$ 296,187.33	\$ -

Myrtle Creek Improvement District

Budget to Actual

For the Month Ending 08/31/2020

	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	YTD Actual
<u>Revenues</u>												
On-Roll Assessments	\$ -	\$ 85,893.10	\$ 393,929.28	\$ 260,250.35	\$ 34,420.33	\$ 107,698.45	\$ 17,755.71	\$ 8,016.72	\$ 15,793.72	\$ 10,505.85	\$ 5,618.30	\$ 939,881.81
Developer Contributions	-	-	15,483.40	3,742.26	-	24,965.70	3,344.80	2,708.00	6,179.08	2,856.91	834.61	60,114.76
Net Revenues	\$ -	\$ 85,893.10	\$ 409,412.68	\$ 263,992.61	\$ 34,420.33	\$ 132,664.15	\$ 21,100.51	\$ 10,724.72	\$ 21,972.80	\$ 13,362.76	\$ 6,452.91	\$ 999,996.57
<u>General & Administrative Expenses</u>												
Legislative												
Supervisor Fees	\$ -	\$ 2,000.00	\$ 1,000.00	\$ 800.00	\$ 800.00	\$ -	\$ 800.00	\$ 1,000.00	\$ 1,000.00	\$ 800.00	\$ 800.00	\$ 9,000.00
Financial & Administrative												
Public Officials' Liability Insurance	3,331.00	-	-	-	-	-	-	-	-	-	-	3,331.00
Trustee Services	-	7,764.47	-	-	-	-	-	-	-	-	-	7,764.47
Management	-	3,333.33	3,333.33	6,666.66	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	36,666.63
Engineering	-	-	-	-	-	-	-	-	-	-	-	-
District Engineering	-	-	-	-	3,056.50	375.00	687.50	625.00	625.00	375.00	312.50	6,056.50
Wellspring Engineering	-	-	-	-	-	-	-	-	-	-	-	-
Dissemination Agent	-	-	-	-	-	-	-	-	1,500.00	-	-	1,500.00
Property Appraiser	-	1,443.00	-	-	-	-	-	-	-	-	-	1,443.00
District Counsel	-	-	1,199.06	2,091.53	1,215.50	1,378.13	3,102.38	3,345.34	1,683.93	1,503.00	1,853.00	17,371.87
Assessment Administration	7,500.00	-	-	-	-	-	-	-	-	-	-	7,500.00
Reamortization Schedules	-	-	-	-	-	-	-	-	-	250.00	-	250.00
Audit	-	-	-	-	-	-	2,500.00	-	1,500.00	-	-	4,000.00
Arbitrage Calculation	-	-	-	-	-	-	-	-	-	-	-	-
Travel and Per Diem	-	-	-	-	54.15	7.09	-	-	-	-	-	61.24
Telephone	-	-	-	-	-	-	-	-	-	-	-	-
Postage & Shipping	-	-	14.00	-	27.97	-	-	25.36	-	16.40	-	83.73
Copies	-	-	-	-	-	-	-	-	-	-	-	-
Legal Advertising	-	200.00	448.75	866.26	181.25	196.25	-	1,065.01	166.25	692.50	1,086.92	4,903.19
Miscellaneous	-	-	-	-	-	-	-	2.39	38.79	3.24	199.73	244.15
Property Taxes	105.00	18.22	-	-	-	-	-	-	-	-	-	123.22
Web Site Maintenance	-	105.00	-	-	-	-	-	300.00	-	3,175.00	-	3,580.00
Holiday Decorations	-	716.00	-	-	-	-	-	-	-	-	-	716.00
Dues, Licenses, and Fees	175.00	-	-	-	-	-	-	-	-	-	-	175.00
Total General & Administrative Expenses	\$ 11,111.00	\$ 15,580.02	\$ 5,995.14	\$ 10,424.45	\$ 8,668.70	\$ 5,289.80	\$ 10,423.21	\$ 9,696.43	\$ 9,847.30	\$ 10,148.47	\$ 7,585.48	\$ 104,770.00
<u>Field Operations</u>												
Electric Utility Services												
Electric	\$ -	\$ 89.88	\$ 90.62	\$ 91.13	\$ 90.83	\$ 90.09	\$ 91.03	\$ 88.52	\$ 92.20	\$ 88.72	\$ 90.40	\$ 903.42
Entry Lighting	-	48.97	21.63	21.38	21.63	21.15	21.50	20.77	21.63	21.15	21.63	241.44
Water-Sewer Combination Services												
Water Reclaimed	-	2,003.82	1,427.45	1,626.20	322.23	1,070.75	2,143.78	2,376.45	2,495.17	716.62	1,308.23	15,490.70
Stormwater Control												
Aquatic Contract	325.00	325.00	325.00	325.00	325.00	325.00	325.00	325.00	325.00	325.00	325.00	3,575.00
Lake/Pond Repair Reserve	-	-	-	-	-	-	-	-	-	-	-	-
Other Physical Environment												
General Liability Insurance	3,816.00	-	-	-	-	-	-	-	-	-	-	3,816.00
Property & Casualty Insurance	-	-	-	-	-	-	-	-	-	-	-	-
Auto Insurance	-	-	-	-	-	-	-	-	-	-	-	-
Irrigation	-	-	-	-	-	-	-	-	-	-	-	-
District Irrigation	2,362.80	2,130.00	1,635.00	5,940.68	3,014.10	20,175.20	4,152.80	5,720.00	11,801.32	4,078.00	15,572.80	76,582.70
Wellspring Irrigation	-	581.50	-	1,985.66	870.00	2,978.80	-	1,687.60	-	359.00	130.40	8,592.96
Landscaping Maintenance & Material												
District Landscaping	17,137.50	17,137.50	17,137.50	-	34,275.00	17,137.50	17,137.50	17,137.50	17,137.50	17,137.50	17,137.50	188,512.50
Gateway Road Landscaping	-	39.49	39.49	39.49	39.49	39.49	39.49	39.49	39.49	39.49	39.49	394.90
Wellspring Landscaping	2,708.00	2,708.00	2,708.00	2,905.50	5,932.80	2,708.00	2,708.00	2,708.00	2,708.00	2,708.00	2,708.00	33,210.30

Myrtle Creek Improvement District

Budget to Actual

For the Month Ending 08/31/2020

	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	YTD Actual
Other Landscape Maintenance	-	-	905.00	118.50	-	-	-	-	782.00	-	-	1,805.50
Tree Trimming	-	-	3,870.00	-	-	-	-	-	-	-	27,770.00	31,640.00
Flower & Plant Replacement												
District Flower & Plant Replacement	-	-	6,690.00	-	-	-	-	-	-	2,620.00	10,430.70	19,740.70
Wellspring Flower & Plant Replacement	-	10,991.90	2,500.00	-	-	-	-	-	-	-	-	13,491.90
Contingency	-	-	-	-	-	1,405.00	-	-	-	525.00	-	1,930.00
Hurricane Cleanup	-	-	-	-	-	-	-	-	-	-	-	-
Wellspring Blvd./Performance Drive Expenses												
WSPD - Lighting	-	-	-	-	-	-	-	48.26	32.26	31.74	32.15	144.41
WSPD - Miscellaneous	-	-	-	-	-	-	-	1,427.00	148.91	-	-	1,575.91
WSPD - Water Reclaimed	-	-	-	-	-	-	-	305.83	440.06	135.46	186.32	1,067.67
Interchange Maintenance Expenses												
IME - Aquatics Maintenance	263.03	263.03	263.03	263.03	263.03	263.03	263.03	263.03	263.03	263.03	263.03	2,893.33
IME - Irrigation	756.00	1,168.45	126.79	-	170.83	212.23	-	475.29	144.74	356.73	2,470.20	5,881.26
IME - Landscaping	6,363.21	6,363.21	6,661.83	6,363.21	8,636.01	6,363.21	-	12,726.42	6,363.21	6,363.21	6,363.21	72,566.73
IME - Lighting	51.98	73.55	65.63	13,175.93	51.13	54.74	2,534.86	39.62	45.19	39.75	82.99	16,215.37
IME - Miscellaneous	-	2,356.20	992.25	-	-	96.08	-	-	-	-	-	3,444.53
IME - Water Reclaimed	-	63.47	42.60	118.79	(77.93)	35.65	91.72	65.52	73.15	6.96	33.91	453.84
New Operational Field Expenses												
Trail Repair	-	-	-	-	66,980.00	-	-	-	-	-	-	66,980.00
Crosswalk Improvements	-	-	-	-	-	-	-	-	-	-	-	-
Road & Street Facilities												
Entry and Wall Maintenance	-	223.43	2,900.00	250.00	-	-	-	-	-	250.00	-	3,623.43
Streetlights	-	1,129.82	1,048.57	1,063.81	1,063.81	1,063.81	1,063.81	1,063.81	1,063.81	1,063.81	1,063.81	10,688.87
Parks & Recreation												
Personnel Leasing Agreement	-	-	5,000.01	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	18,333.37
Contingency												
Infrastructure Capital Reserve	-	-	-	-	-	-	-	-	-	-	-	-
Interchange Maintenance Reserve	-	-	-	-	-	-	-	-	-	-	-	-
Total Field Operations Expenses	\$ 33,783.52	\$ 47,697.22	\$ 54,450.40	\$ 35,954.98	\$ 123,644.63	\$ 55,706.40	\$ 32,239.19	\$ 48,184.78	\$ 45,643.34	\$ 38,795.84	\$ 87,696.44	\$ 603,796.74
Total Expenses	\$ 44,894.52	\$ 63,277.24	\$ 60,445.54	\$ 46,379.43	\$ 132,313.33	\$ 60,996.20	\$ 42,662.40	\$ 57,881.21	\$ 55,490.64	\$ 48,944.31	\$ 95,281.92	\$ 708,566.74
Income (Loss) from Operations	\$ (44,894.52)	\$ 22,615.86	\$ 348,967.14	\$ 217,613.18	\$ (97,893.00)	\$ 71,667.95	\$ (21,561.89)	\$ (47,156.49)	\$ (33,517.84)	\$ (35,581.55)	\$ (88,829.01)	\$ 291,429.83
Other Income (Expense)												
Interest Income	\$ 28.18	\$ 23.75	\$ 505.44	\$ 36.68	\$ 29.31	\$ 3,451.12	\$ 29.45	\$ 26.21	\$ 538.13	\$ 64.44	\$ 24.79	\$ 4,757.50
Total Other Income (Expense)	\$ 28.18	\$ 23.75	\$ 505.44	\$ 36.68	\$ 29.31	\$ 3,451.12	\$ 29.45	\$ 26.21	\$ 538.13	\$ 64.44	\$ 24.79	\$ 4,757.50
Net Income (Loss)	\$ (44,866.34)	\$ 22,639.61	\$ 349,472.58	\$ 217,649.86	\$ (97,863.69)	\$ 75,119.07	\$ (21,532.44)	\$ (47,130.28)	\$ (32,979.71)	\$ (35,517.11)	\$ (88,804.22)	\$ 296,187.33

Myrtle Creek Improvement District
FY 2020
Cash Reconciliation

Beg. Cash		FY19 Inflows	FY19 Outflows	FY20 Inflows	FY20 Outflows	End. Cash
10/1/2019	2,681.76	59,329.46	(52,664.46)	27,950.70	(37,128.30)	169.16
11/1/2019	169.16	-	-	208,651.64	(6,696.58)	202,124.22
12/1/2019	202,124.22	-	(1,762.09)	970,566.18	(503,270.11)	667,658.20
1/1/2020	667,658.20	-	-	632,702.33	(689,983.21)	610,377.32
2/1/2020	610,377.32	-	-	83,178.07	(124,798.94)	568,756.45
3/1/2020	568,756.45	-	-	301,145.63	(86,667.64)	783,234.44
4/1/2020	783,234.44	-	-	46,912.16	(255,014.26)	575,132.34
5/1/2020	575,132.34	-	-	22,085.63	(87,262.26)	509,955.71
6/1/2020	509,955.71	-	-	44,952.52	(88,163.16)	466,745.07
7/1/2020	466,745.07	-	-	28,435.00	(56,456.85)	438,723.22
8/1/2020	438,723.22	-	-	14,415.58	(77,498.40)	375,640.40
9/1/2020	375,640.40	-	-	170.44	(42,654.50)	333,156.34 as of 09/08/2020
FY 20 Totals		2,257,199.45	(2,241,980.89)	2,381,165.88	(2,062,741.21)	

**Myrtle Creek Improvement District
Construction Tracking - early September**

	Amount
Series 2016 Bond Issue	
Original Construction Fund	\$ 513,425.32
Additions (Interest, Transfers from DSR, etc.)	219,863.17
Cumulative Draws Through Prior Month	(331,389.43)
	=====
Construction Funds Available	\$ 401,899.06
Requisitions This Month	
	=====
Total Requisitions This Month	\$ -
	=====
Funds Remaining	\$ 401,899.06
Committed Funding	
Performance Drive Phase 3 - August bid and October NTP	\$ -
	=====
Total Committed	\$ -
	=====
Net Uncommitted	401,899.06