

Myrtle Creek Improvement District

12051 Corporate Boulevard Orlando, FL 32817; 407-382-3256

www.myrtlecreekid.org

The following is the proposed agenda for the Meeting of the Board of Supervisors for the Myrtle Creek Improvement District ("District"), scheduled to be held at **4:30 p.m. on Tuesday, November 21, 2017 at 6900 Tavistock Lakes Blvd, Suite 200, Orlando, Florida 32827**. A quorum will be confirmed prior to the start of the meeting.

For those unable to attend in person, you may participate by telephone:

Phone: 1-877-864-6450

Participant Code: 933751

BOARD OF SUPERVISORS' MEETING AGENDA

Organizational Matters

- Roll Call to Confirm a Quorum
- Public Comment Period
- 1. **Consideration of the Minutes of the October 17, 2017 Board of Supervisors' Meeting**

Business Matters

2. **Consideration of Lake Nona Blvd East Tree Replacements in Parkway**
3. **Ratification of Requisition No. 472 - 475 Approved in October 2017 in an amount totaling \$986.55**
4. **Ratification of Operation and Maintenance Expenditures Paid in October 2017 in an amount totaling \$18,359.03**
5. **Recommendation of Work Authorization/Proposed Services (*if applicable*)**
6. **Review of District's Financial Position and Budget to Actual YTD**

Other Business

- A. Staff Reports
 1. District Counsel
 2. District Manager
 3. District Engineer
 4. Construction Supervisor
- B. Audience Comments, Supervisor Requests

Adjournment

**MYRTLE CREEK
IMPROVEMENT
DISTRICT**

Minutes of the October 17, 2017
Board of Supervisors' Meeting

**MYRTLE CREEK IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS' MEETING MINUTES**

FIRST ORDER OF BUSINESS

The Board of Supervisors' Meeting for the Myrtle Creek Improvement District was called to order on Tuesday, October 17, 2017 at 4:40 p.m. at 6900 Tavistock Lakes Blvd., Suite 200, Orlando, FL 32827. Board Members listed below constituted a quorum.

Bob Da Silva	Board Member
Donald Tubbs	Board Member
Kyle Scholl	Board Member
Jeff Macre	Chair (via phone)

Also present were:

Tucker Mackie	Hopping Green & Sams
Larry Kaufmann	District Construction Supervisor
Joe MacLaren	Fishkind & Associates
Jennifer Walden	Fishkind & Associates
Patrice Ragusa	Construction Committee
Jeff Newton	Donald W. McIntosh Associates
John Florio	Donald W. McIntosh Associates (via phone)

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. MacLaren noted that there were no public comments at this time.

THIRD ORDER OF BUSINESS

**Consideration of the
Minutes of the September
25, 2017 Board of
Supervisors' Meeting**

Board Members reviewed the minutes from the September 25, 2017 Board of Supervisors' Meeting.

On Motion by Mr. Scholl, second by Mr. D. Tubbs, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District approved the Minutes of the September 25, 2017 Board of Supervisors' Meeting, as presented.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution
2018-01, Election of Officers**

Mr. MacLaren explained that the District does not have the position of Vice Chair filled out and noted that the Board can appoint someone to the position of Vice Chair if they want or the decision can be delayed. He listed the current officers and recommended adding Mr. Shenai as an Assistant Secretary if he is not appointed to Vice Chair.

On Motion by Mr. Scholl, second by Mr. Da Silva, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District nominated Mr. Bob Da Silva as Vice Chair.

Mr. MacLaren recommended that the Board nominate Mr. Shenai as Assistant Secretary.

On Motion by Mr. Scholl, second by Mr. Da Silva, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District nominated Mr. Kam Shenai as Assistant Secretary.

Ms. Mackie requested a motion adopting Resolution 2018-01. Mr. MacLaren explained that the resolution will be updated to list Mr. Da Silva as Vice-Chair and Mr. Shenai as Assistant Secretary.

On Motion by Mr. Scholl, second by Mr. Da Silva, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District adopted Resolution 2018-01, Election of Officers with reappointing Mr. Jeff Macre as Chair, Mr. Joe MacLaren as Secretary, Ms. Jennifer Walden, Mr. Donald Tubbs, and Mr. Kyle Scholl as Assistant Secretaries, Mr. Hank Fishkind as Treasurer, Ms. Jill Burns as Assistant Treasurer and appointing Mr. Bob Da Silva as Vice Chair and Mr. Kam Shenai as Assistant Secretary.

FIFTH ORDER OF BUSINESS

**Ratification of Requisition
Nos. 471 Approved in
September 2017 in an
amount totaling \$1,316.25**

Board Members reviewed Requisition Nos. 471 Approved in September 2017 in an amount totaling \$1,316.25.

On Motion by Mr. D. Tubbs, second by Mr. Scholl, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District ratified Requisition Nos. 471 Approved in September 2017 in an amount totaling \$1,316.25.

SIXTH ORDER OF BUSINESS

**Ratification of Operation
and Maintenance
Expenditures Paid in
September 2017 in an
amount totaling \$64,625.60**

Board Members reviewed the Operation and Maintenance Expenditures paid in September 2017 in an amount totaling \$64,625.60.

On Motion by Mr. Scholl, second by Mr. Da Silva, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District ratified the Operation and Maintenance Expenditures Paid in September 2017 totaling \$64,625.60.

SEVENTH ORDER OF BUSINESS

**Recommended Work
Authorization/Proposed
Services**

Mr. Kaufmann passed out a Work Authorization (Minutes Exhibit A) and explained that this a requirement of the District every seven years. It is an update of the Public Facilities Report and this is a proposal from Donald W. McIntosh Associates in the amount of \$7,500.00 to provide that report. The other sister Districts reviewed and approved similar proposals and each District must do it separately. Ms. Mackie explained that the last time the District did this was seven years ago

and this report is required under Chapter 189 which governs Special Districts. The District is required to prepare the Public Facilities Report in accordance with the items listed and provide updates every seven years. This is one of the items that is also required to be posted on the District's website and the State is looking at it to investigate deficiencies so it's something the District wants to stay on top of. Mr. Scholl asked if it is in the budget. Mr. MacLaren said that it would be in the Engineer's expenses. Ms. Walden noted that the District only budgeted \$5,000.00 for the Engineer's expenses. Mr. Scholl asked about the procedure to put a line item in the budget so that seven years from now the District has it resolved. Ms. Mackie stated that in seven years the District might have less to update at that point in time but as a solution there are some carry forward surplus that the District could draw down from. Mr. MacLaren stated that he will include it for next year's budget as a line item and a date next to it and if the District does not need to spend the money they will keep it as a zero amount. The Board discussed incurring the cost over a seven-year period vs. incurring the year before.

On Motion by Mr. Scholl, second by Mr. D. Tubbs, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District approved the Work Authorization proposed by Mr. Kaufmann in the amount of \$7,500.00 for Donald W. McIntosh Associates, Inc.

EIGHTH ORDER OF BUSINESS

**Review of District's
Financial Position and
Budget to Actual YTD**

Board Members reviewed the Statement of Financial Position and Budget to Actual through today's date. Mr. MacLaren stated that through the end of the fiscal year the District had incurred \$570,000.00 in actual expenses vs. a budget of \$725,000.00. The District ended its fiscal year under budget. There was no action required.

NINTH ORDER OF BUSINESS

Staff Reports

District Counsel –

Ms. Mackie said that there have been instances that individual Board Members may be aware of relating to certain damage to roadway surfaces within the District. She noted that one occurred behind a gate and there might be interest from Board Members to know what is going on. Ms. Mackie stated that staff is monitoring the situation and it is probably too soon to have a discussion on record at a meeting at this point in time given the limited information that she

has. Ms. Mackie noted that Ms. Ragusa will be talking about landscaping and things that are in the District's purview related to the recent storm because they are District owned, operated, and maintained improvements. Ms. Mackie said that if there is information to discuss about the roadway in the future, it will be brought to the Board's attention.

District Manager – No Report

District Engineer – No Report

Construction Supervisor – No Report

TENTH ORDER OF BUSINESS

**Supervisor Requests,
Audience Comments
& Adjournment**

Ms. Ragusa indicated that Hurricane Irma came through the area in mid-September and there were a few trees that went down in Myrtle Creek, mostly in the Lake Nona Boulevard section. There are also some trees on Loop Road that are leaning and hazardous. Ms. Ragusa stated that the first quote she received is defined by work tickets produced and invoices related to the Hurricane. She stated that there was one day of picking up debris and some hauling off and cutting of some trees. She said that the District had about five trees that had to be cut and removed and pictures have been taken of a number of trees. She noted that she has done a landscape plan and marked the trees. She received two quotes to come and prune particular trees marked in yellow that have some severe damage and need some surgery to fix their canopies. She thinks that since the District pruned the trees this year it saved some from falling over. Ms. Ragusa explained that the first quote is very high because it included a lot of MOT and the second quote is significantly lower at \$6,200.00. Ms. Ragusa listed the second quote at \$8,800.00 because she believes that there will be more trees that need attention. She mentioned that debris was taken over to Greenway and behind the sports village that will need to be removed by a grappler truck and she listed that cost as \$5,800.00 but it will probably be less than that. Ms. Ragusa stated that FEMA will help the District with some of the cleanup costs but probably not on the replacements. There are five trees down with two in the median islands and Ms. Ragusa suggested cutting those trees out and not replacing them but the three trees in the parkway will be replaced. She noted that because they are big trees there is a price associated with pulling the stumps and putting the new trees in and caring for them for 2-3 weeks to make sure they have extra water and bubblers to replace those. Ms. Ragusa noted that Greenway had the most damage but Myrtle and Boggy are similar in respect to replacements. She said that the two that the District chooses not to replace in the median is not going to be a loss

but the sides would be noticeable. Mr. Da Silva said that there is a tree that went over near the Enclave Village Walk entrance on the Village Walk side. It was propped up and went over again and he asked if that would be missed if it was not replaced. Ms. Ragusa said that she thinks the District would miss it because of the order of how the trees are planted. Mr. Da Silva asked if there was any hope of salvaging the tree that fell over a second time and Ms. Ragusa said no. Ms. Ragusa recommended that the District do the cleanup and tree surgery and hold on the tree replacement. She also recommended that the Board authorize \$8,800.00 for Enviro Tree to get the hanging branches cut.

On Motion by Mr. Da Silva, second by Mr. Scholl, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District approved the amount of \$2,886.74 for BrightView Lands, the \$8,800.00 from Enviro Tree for the tree surgery, the \$2,287.00 for Alan Smith to haul the cut trees, and the \$5,800.00 if necessary for the grappler truck.

There was discussion about the meaning between the yellow flagged trees and double yellow flagged trees. Ms. Ragusa will provide a map with the different flagged trees and send them to Mr. MacLaren so he can distribute them accordingly. Ms. Mackie requested that the Board not talk about this outside of the meeting. There was no further business to discuss.

On Motion by Mr. Scholl, second by Mr. D. Tubbs, with all in favor, the October 17, 2017 Meeting of the Board of Supervisors for the Myrtle Creek Improvement District was adjourned.

Secretary/Assistant Secretary

Chair/Vice Chair

MYRTLE CREEK IMPROVEMENT DISTRICT Recommendation

for Work Authorization / Proposed Services

Project Name: Myrtle Creek Improvement District

Brief Description: Donald W. McIntosh Associates to provide engineering services for the Myrtle Creek Improvement District

Name of Consultant / Vendor: Donald W. McIntosh Associates, Inc.

Is this work pursuant to an existing Agreement? Yes No

If so, name and date of Agreement: _____

Is this project included in the District Capital Improvement Plan? Yes No

Are the services required contemplated in the Capital Improvement Plan? Yes No

Is this a continuation of previously authorized work? Yes No

Proposal attached: Yes No

Form of Agreement Utilized: _____

Amount of Services: \$ 7,500.00

Recommendation: Approve Deny

By: 
Larry Kaufmann, Chairman
Boggy Creek Improvement District Construction Committee

- c: Joe MacLaren
- Jennifer Walden
- Tucker Mackie
- John Florio



**DONALD W. McINTOSH
ASSOCIATES, INC.**

**Exhibit A
Work Authorization**

October 10, 2017

Mr. Jeff Macre, Chairman
Myrtle Creek Improvement District
12051 Corporate Boulevard
Orlando, Florida 32817

Subject: Work Authorization Number 3
Myrtle Creek Improvement District
DWMA Job No. 23217.005

CIVIL ENGINEERS

LAND PLANNERS

SURVEYORS

Donald W. McIntosh Associates, Inc. is pleased to submit this work authorization to provide engineering services for the Myrtle Creek Improvement District. We will provide these services pursuant to our current agreement dated September 8, 2003 ("Engineering Agreement") as follows:

I. Scope of Work

Engineer will assist District with the preparation of the Public Facilities Report. Pursuant to Section 189.415, Florida Statutes, the Districts are each required to submit a public facilities report and annual notice of any changes to the local-general purpose government in which they are located. In an effort to ensure the Districts' compliance with the law, Section 189.415 mandates that a report and annual notice for each District contain the following information:

- (a) A description of existing public facilities owned or operated by the District, and each public facility that is operated by another entity, except a local general purpose government, through a lease or other agreement with the District. This description shall include the current capacity of the facility, the current demands placed on the facility, and its location. [This information shall be required in the initial report and shall be updated every five (5) years at least 12 months prior to the submission date of the evaluation and appraisal report of the appropriate local government required by Section 163.3191, Florida Statutes.]
- (b) A description of each public facility the District is building, improving, or expanding, or is currently proposing to build, improve, or expand within at least the next five (5) years, including any facilities that the District is assisting another entity to build, improve, or expand through a lease or some other agreement with the District. For each facility identified, the report shall describe how the District currently proposes to finance the facility.

2200 Park Ave. North

Winter Park, FL

32789-2355

Fax 407-644-8318

407-644-4068

F:\CONTRACT\lcp12646.doc



- (c) If the District currently proposes to replace any facilities identified above within the next 10 years, the date when such facility will be replaced.
- (d) The anticipated time the construction, improvement, or expansion of a public facility will be completed.
- (e) The anticipated capacity of and demands on each public facility when completed. In the case of an improvement or expansion of a public facility, both existing and anticipated capacity must be listed.

II. Compensation

Engineer will be compensated for this work at the hourly rates established pursuant to the Engineering Agreement. (Not to exceed without prior Client authorization.)

005 \$7,500.00

III. Other Direct Costs

Other direct costs include items such as printing, drawings, travel, deliveries, et cetera, pursuant to the Agreement.

This proposal, together with the Engineering Agreement, represents the entire understanding between the Myrtle Creek Improvement District and Donald W. McIntosh Associates, Inc. (Engineer) with regard to the referenced work authorization. If you wish to accept this work authorization, please sign both copies where indicated and return one complete copy to our office. Upon receipt, we will promptly schedule our services.

Thank you for considering Donald W. McIntosh Associates, Inc.

Sincerely,
DONALD W. MCINTOSH ASSOCIATES, INC.


John M. Florio, P.E.
Executive Vice President

APPROVED AND ACCEPTED

By: _____
Authorized Representative of
Myrtle Creek Improvement District

Date: _____

**MYRTLE CREEK
IMPROVEMENT
DISTRICT**

Lake Nona Blvd East
Tree Replacements in Parkway

**MYRTLE CREEK
IMPROVEMENT
DISTRICT**

Ratification of Requisition
Nos. 472 - 475 Approved in October 2017
in an amount totaling \$986.55

MYRTLE CREEK IMPROVEMENT DISTRICT

DISTRICT OFFICE • 12051 CORPORATE BLVD • ORLANDO, FL 32817
PHONE: (407) 382-3256 • FAX: (407) 382-3254

Requisition Recap For Board Approval

Attached please find the listing of requisitions approved to be paid from bond funds from October 1, 2017 through October 31, 2017. This does not include requisitions previously approved by the Board.

REQUISITION NO.	PAYEE	AMOUNT
472	Orlando Sentinel	\$75.64
473	Hopping Green & Sams	\$423.00
474	Donald W. McIntosh Associates	\$396.25
475	Orlando Sentinel	\$91.66
		\$986.55

**MYRTLE CREEK IMPROVEMENT DISTRICT
REQUISITION FOR PAYMENT
SPECIAL ASSESSMENT REVENUE BOND
SERIES 2006A**

DATE:	September 15, 2017	REQUISITION NO. 472
PAYEE:	Orlando Sentinel	AMOUNT DUE: \$75.64
ADDRESS:	P.O. Box 100608 Atlanta, GA 30384	Fund: Acquisition/Construction
ITEM	Invoice OSCM329879 (Ad #5144209) for Legal Advertising Through 09/10/2017, split 3 ways – \$75.64	

The undersigned, an Authorized Officer of Myrtle Creek Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, as trustee (the "Trustee"), dated as of December 1, 2006 (the "Master Indenture"), as amended and supplemented by the First Supplemental Indenture from the District to the Trustee, dated as of December 1, 2006 (the Master Indenture as amended and supplemented is hereinafter referred to as the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2006 Acquisition and Construction Account and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2006 Project and each represents a Cost of the 2006 Project, and has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage, which the District is at the date of such certificate entitled to retain.

If this requisition is for a disbursement from other than the Costs of Issuance subaccount, there shall be attached a certificate signed by the Consulting Engineers certifying approval of this requisition which must state that this disbursement is for a Cost of the 2006 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the 2006 Project with respect to which such disbursement is being made; and, (iii) the report of the Consulting Engineer attached as an Exhibit A to the First Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

If this requisition is for a disbursement from other than the Costs of Issuance subaccount, it is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

MYRTLE CREEK IMPROVEMENT DISTRICT
 BY: 
 CHAIRMAN or VICE CHAIRMAN
 Robert (Bob) da Silva

**CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE
AND CAPITALIZED INTEREST REQUESTS ONLY**

The undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of Myrtle Creek Improvement District and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specification for the portion of Myrtle Creek Improvement District Project with respect to which such disbursement is being made; and, (iii) the report of the Consulting Engineer attached as an Exhibit to the First Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

BY:  09/19/2017
 DISTRICT ENGINEER John M. Florio, P.E.

RECEIVED OCT 10 2017

**MYRTLE CREEK IMPROVEMENT DISTRICT
REQUISITION FOR PAYMENT
SPECIAL ASSESSMENT REVENUE BOND
SERIES 2016**

DATE:	October 6, 2017	REQUISITION NO. 473
PAYEE:	Hopping Green & Sams	AMOUNT DUE: \$423.00
ADDRESS:	119 S. Monroe Street, Ste. 300 PO Box 6526 Tallahassee, FL 32314	Fund: Acquisition/Construction
ITEM	Invoice 96140 for Project Construction Through 08/31/2017 – \$423.00	

The undersigned, an Authorized Officer of Myrtle Creek Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, as trustee (the "Trustee"), dated as of December 1, 2006 (the "Master Indenture"), as amended and supplemented by the Second Supplemental Indenture from the District to the Trustee, dated as of December 1, 2006 (the Master Indenture as amended and supplemented is hereinafter referred to as the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2016 Acquisition and Construction Account and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2016 Project and each represents a Cost of the 2016 Project, and has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage, which the District is at the date of such certificate entitled to retain.

If this requisition is for a disbursement from other than the Costs of Issuance subaccount, there shall be attached a certificate signed by the Consulting Engineers certifying approval of this requisition which must state that this disbursement is for a Cost of the 2016 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the 2016 Project with respect to which such disbursement is being made; and, (iii) the report of the Consulting Engineer attached as an Exhibit A to the Second Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

If this requisition is for a disbursement from other than the Costs of Issuance subaccount, it is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

~~MYRTLE CREEK IMPROVEMENT DISTRICT~~

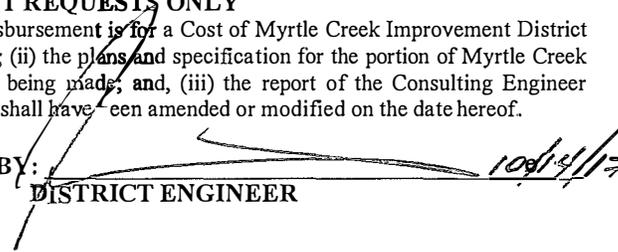
BY: 

CHAIRMAN or VICE CHAIRMAN

Robert (Bob) da Silva

**CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE
AND CAPITALIZED INTEREST REQUESTS ONLY**

The undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of Myrtle Creek Improvement District and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specification for the portion of Myrtle Creek Improvement District Project with respect to which such disbursement is being made; and, (iii) the report of the Consulting Engineer attached as an Exhibit to the Second Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

BY: 

DISTRICT ENGINEER

RECEIVED OCT 24 2007

MYRTLE CREEK IMPROVEMENT DISTRICT
REQUISITION FOR PAYMENT
SPECIAL ASSESSMENT REVENUE BOND
SERIES 2016

DATE:	October 13, 2017	REQUISITION NO. 474
PAYEE:	Donald W. McIntosh Associates, Inc.	AMOUNT DUE: \$396.25
ADDRESS:	2200 Park Avenue North Winter Park, FL 32789	Fund: Acquisition/Construction
ITEM	Invoice 34110 for Project 23217 (Lake Nona Myrtle Creek) Through 09/08/2017 – \$396.25	

The undersigned, an Authorized Officer of Myrtle Creek Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, as trustee (the "Trustee"), dated as of December 1, 2006 (the "Master Indenture"), as amended and supplemented by the Second Supplemental Indenture from the District to the Trustee, dated as of December 1, 2006 (the Master Indenture as amended and supplemented is hereinafter referred to as the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2016 Acquisition and Construction Account and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2016 Project and each represents a Cost of the 2016 Project, and has not previously been paid.

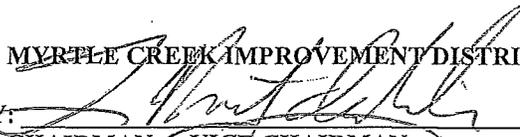
The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage, which the District is at the date of such certificate entitled to retain.

If this requisition is for a disbursement from other than the Costs of Issuance subaccount, there shall be attached a certificate signed by the Consulting Engineers certifying approval of this requisition which must state that this disbursement is for a Cost of the 2016 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the 2016 Project with respect to which such disbursement is being made; and, (iii) the report of the Consulting Engineer attached as an Exhibit A to the Second Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

If this requisition is for a disbursement from other than the Costs of Issuance subaccount, it is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

MYRTLE CREEK IMPROVEMENT DISTRICT
BY: 
CHAIRMAN or VICE CHAIRMAN
Robert "Bob" de Silva

CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE
AND CAPITALIZED INTEREST REQUESTS ONLY

The undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of Myrtle Creek Improvement District and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specification for the portion of Myrtle Creek Improvement District Project with respect to which such disbursement is being made; and, (iii) the report of the Consulting Engineer attached as an Exhibit to the Second Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

BY:  10/16/2017
DISTRICT ENGINEER John M. Flano, P.E.

RECEIVED OCT 17 2017

**MYRTLE CREEK IMPROVEMENT DISTRICT
REQUISITION FOR PAYMENT
SPECIAL ASSESSMENT REVENUE BOND
SERIES 2006A**

DATE:	October 13, 2017	REQUISITION NO. 475
PAYEE:	Orlando Sentinel	AMOUNT DUE: \$91.66
ADDRESS:	P.O. Box 100608 Atlanta, GA 30384	Fund: Acquisition/Construction
ITEM	Invoice OSCM335395 (Ad #5219595) for Legal Advertising Through 10/08/2017, split 3 ways -- \$91.66	

The undersigned, an Authorized Officer of Myrtle Creek Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, as trustee (the "Trustee"), dated as of December 1, 2006 (the "Master Indenture"), as amended and supplemented by the First Supplemental Indenture from the District to the Trustee, dated as of December 1, 2006 (the Master Indenture as amended and supplemented is hereinafter referred to as the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2006 Acquisition and Construction Account and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2006 Project and each represents a Cost of the 2006 Project, and has not previously been paid.

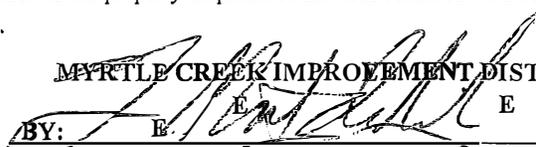
The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage, which the District is at the date of such certificate entitled to retain.

If this requisition is for a disbursement from other than the Costs of Issuance subaccount, there shall be attached a certificate signed by the Consulting Engineers certifying approval of this requisition which must state that this disbursement is for a Cost of the 2006 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the 2006 Project with respect to which such disbursement is being made; and, (iii) the report of the Consulting Engineer attached as an Exhibit A to the First Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

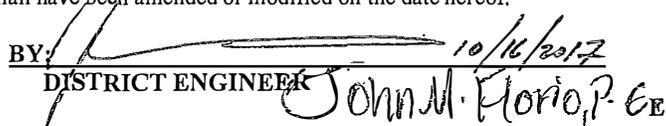
If this requisition is for a disbursement from other than the Costs of Issuance subaccount, it is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

MYRTLE CREEK IMPROVEMENT DISTRICT
 BY: 
 CHAIRMAN or VICE CHAIRMAN
 Rose A. Silva

**CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE
AND CAPITALIZED INTEREST REQUESTS ONLY**

The undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of Myrtle Creek Improvement District and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specification for the portion of Myrtle Creek Improvement District Project with respect to which such disbursement is being made; and, (iii) the report of the Consulting Engineer attached as an Exhibit to the First Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

BY:  10/16/2017
 DISTRICT ENGINEER John M. Florio, P.E.

RECEIVED OCT 16 2017

**MYRTLE CREEK
IMPROVEMENT
DISTRICT**

Ratification of
Operation & Maintenance Expenditures
Paid in October 2017 in an
amount totaling \$18,359.03

MYRTLE CREEK IMPROVEMENT DISTRICT

DISTRICT OFFICE • 12051 CORPORATE BLVD • ORLANDO, FL 32817
PHONE: (407) 382-3256 • FAX: (407) 382-3254

Operation and Maintenance Expenditures For Board Approval

Attached please find the check register listing Operations and Maintenance expenditures paid from October 1, 2017 through October 31, 2017. This does not include expenditures previously approved by the Board.

The total items being presented: **\$18,359.03**

Approval of Expenditures:

____ Chairman

____ Vice Chairman

____ Assistant Secretary

Myrtle Creek Improvement District
AP Check Register (Current by Bank)
Check Dates: 10/1/2017 to 10/31/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: SUN - CITY NATIONAL BANK					001-101-0000-00-01
3191	10/11/17	P	DONMC	Donald W. McIntosh Associates	\$137.50
3192	10/11/17	P	FISH	Fishkind & Associates, Inc.	\$2,500.00
3193	10/11/17	P	JMACRE	Jeff Macre	\$200.00
3194	10/11/17	P	KSCHOL	Kyle Scholl	\$200.00
3195	10/11/17	P	LDASIL	Lionel R. Dasilva	\$200.00
BANK SUN REGISTER TOTAL:					\$3,237.50
GRAND TOTAL :					\$3,237.50

BLD
ovc
 3,237.5
 12,977.02
 2,144.51
 [18,359.03 *

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT
 ** Denotes broken check sequence.

MYRTLE CREEK IMPROVEMENT DISTRICT

Payment Authorization #323

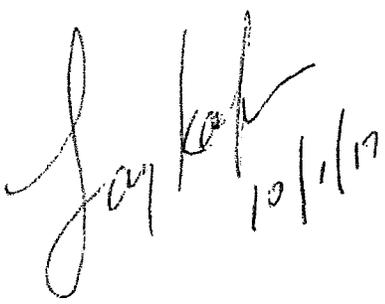
9/29/2017

Item No.	Payee	Invoice Number	General Fund
1	Donald W McIntosh Associates		
	USTA Roadway Acquisition Services Through 09/08/2017	34109	\$ 137.50
	Engineering Services Through 09/08/2017 <i>construction invoice</i>	34110	\$ 396.25
2	Fishkind & Associates		
	FY 2018 Tax Roll Services	21389	\$ 2,500.00
3	Supervisor Fees - 09/25/2017 Meeting		
	Jeff Macre	--	\$ 200.00
	Kyle Scholl	--	\$ 200.00
	Bob daSilva	--	\$ 200.00
		TOTAL	\$ 3,633.75 3,237.50



 Secretary/Assistant Secretary

 Chairperson


 10/1/17

RECEIVED OCT 0 8 2017

MYRTLE CREEK IMPROVEMENT DISTRICT

Payment Authorization #324

10/6/2017

Item No.	Payee	Invoice Number	General Fund	Fiscal Year
1	Aquatic Weed Control			
	October Waterway Service	18796	\$ 325.00	FY 2018
2	Atlas Professional Services			
	October Email Hosting	52839	\$ 18.00	FY 2018
3	Boggy Creek Improvement District September ICM Expenses	ICM2017-12	\$ 12,977.02	FY2017
4	Department of Economic Opportunity FY 2018 Special District Fee	70507	\$ 175.00	FY 2018
5	Hopping Green & Sams General Counsel Through 08/31/2017	96139	\$ 813.32	FY2017
6	Michael's Lighting Maintenance Night Lighting Check on 09/30/2017	4986	\$ 81.25	FY2017
7	Orlando Sentinel			
	Legal Advertising	OSCM331023	\$ 196.92	FY 2017
	Legal Advertising	OSCM332511	\$ 275.00	FY 2017
8	OUC Acct: 4782400001 ; Service 08/03/2017-09/04/2017	--	\$ 2,144.51	FY2017
9	VenturesIn.com October Application Hosting	43289	\$ 105.00	FY 2018
TOTAL			\$ 17,111.02	

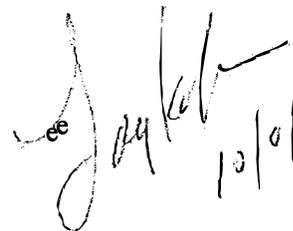
pd in Nov.

pd online 10/31/17

pd online 10/11/17


Secretary/Assistant Secretary

Chairperson


10/10/17

RECEIVED OCT 12 2017

**MYRTLE CREEK
IMPROVEMENT
DISTRICT**

Recommendation of
Work Authorizations/Proposed Services
(if applicable)

MYRTLE CREEK IMPROVEMENT DISTRICT

Review of District's Financial Position
and Budget to Actual YTD

Myrtle Creek Improvement District
Statement of Financial Position
As of 10/31/2017

	General Fund	Debt Service	Capital Projects Fund	General Long-Term Debt	Total
<u>Assets</u>					
<u>Current Assets</u>					
General Checking Account	\$5,238.23				\$5,238.23
Money Market Account	416,730.08				416,730.08
State Board of Administration	3,779.43				3,779.43
US Bank Savings-Pond Reserve	10,424.33				10,424.33
US Bank Savings-Road Reserve	10,424.33				10,424.33
US Bank Savings-Cap. Reserve	102,475.32				102,475.32
Deposits	4,300.00				4,300.00
Infrastructure Capital Reserve	30,564.13				30,564.13
Interchange Maintenance Reserve	7,094.84				7,094.84
Debt Service Reserve A2 Bond		\$334,420.78			334,420.78
Revenue A2 Bond		791,282.30			791,282.30
Prepayment A2 Bond		125.16			125.16
Acquisition/Construction A2 Bond			\$424,755.26		424,755.26
Total Current Assets	\$591,030.69	\$1,125,828.24	\$424,755.26	\$0.00	\$2,141,614.19
<u>Investments</u>					
Amount Available in Debt Service Funds				\$1,125,828.24	\$1,125,828.24
Amount To Be Provided				18,274,171.76	18,274,171.76
Total Investments	\$0.00	\$0.00	\$0.00	\$19,400,000.00	\$19,400,000.00
Total Assets	\$591,030.69	\$1,125,828.24	\$424,755.26	\$19,400,000.00	\$21,541,614.19

Myrtle Creek Improvement District
Statement of Financial Position
As of 10/31/2017

	General Fund	Debt Service	Capital Projects Fund	General Long- Term Debt	Total
<u>Liabilities and Net Assets</u>					
<u>Current Liabilities</u>					
Accounts Payable	\$41,944.16				\$41,944.16
Due to Other Governmental Units	6,826.40				6,826.40
Accounts Payable			\$24,482.03		24,482.03
Total Current Liabilities	<u>\$48,770.56</u>	<u>\$0.00</u>	<u>\$24,482.03</u>	<u>\$0.00</u>	<u>\$73,252.59</u>
<u>Long Term Liabilities</u>					
Revenue Bonds Payable - Long-Term				\$19,400,000.00	\$19,400,000.00
Total Long Term Liabilities	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$19,400,000.00</u>	<u>\$19,400,000.00</u>
Total Liabilities	<u>\$48,770.56</u>	<u>\$0.00</u>	<u>\$24,482.03</u>	<u>\$19,400,000.00</u>	<u>\$19,473,252.59</u>
<u>Net Assets</u>					
Net Assets, Unrestricted	\$584,374.47				\$584,374.47
Current Year Net Assets, Unrestricted	(42,114.34)				(42,114.34)
Net Assets, Unrestricted		\$1,125,828.24			1,125,828.24
Current Year Net Assets, Unrestricted		0.00			0.00
Net Assets, Unrestricted			\$400,364.89		400,364.89
Current Year Net Assets, Unrestricted			(91.66)		(91.66)
Total Net Assets	<u>\$542,260.13</u>	<u>\$1,125,828.24</u>	<u>\$400,273.23</u>	<u>\$0.00</u>	<u>\$2,068,361.60</u>
Total Liabilities and Net Assets	<u>\$591,030.69</u>	<u>\$1,125,828.24</u>	<u>\$424,755.26</u>	<u>\$19,400,000.00</u>	<u>\$21,541,614.19</u>

Myrtle Creek Improvement District

Statement of Activities

As of 10/31/2017

	General Fund	Debt Service	Capital Projects Fund	General Long- Term Debt	Total
<u>Revenues</u>					
Total Revenues	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenses</u>					
Supervisor Fees	\$800.00				\$800.00
Public Officials' Liability Insurance	3,250.00				3,250.00
Management	3,333.33				3,333.33
Property Appraiser	1,432.00				1,432.00
Assessment Administration	2,500.00				2,500.00
Legal Advertising	275.00				275.00
Miscellaneous	1,791.00				1,791.00
Web Site Maintenance	123.00				123.00
Dues, Licenses, and Fees	175.00				175.00
Aquatic Contract	325.00				325.00
General Liability Insurance	3,723.00				3,723.00
Landscaping Maintenance & Material	17,740.00				17,740.00
IME - Aquatics Maintenance	263.03				263.03
IME - Landscaping	6,435.14				6,435.14
Legal Advertising			\$91.66		91.66
Total Expenses	<u>\$42,165.50</u>	<u>\$0.00</u>	<u>\$91.66</u>	<u>\$0.00</u>	<u>\$42,257.16</u>
<u>Other Revenues (Expenses) & Gains (Losses)</u>					
Interest Income	\$51.16				\$51.16
Total Other Revenues (Expenses) & Gains (Losses)	<u>\$51.16</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$51.16</u>
Change In Net Assets	(\$42,114.34)	\$0.00	(\$91.66)	\$0.00	(\$42,206.00)
Net Assets At Beginning Of Year	<u>\$584,374.47</u>	<u>\$1,125,828.24</u>	<u>\$400,364.89</u>	<u>\$0.00</u>	<u>\$2,110,567.60</u>
Net Assets At End Of Year	<u><u>\$542,260.13</u></u>	<u><u>\$1,125,828.24</u></u>	<u><u>\$400,273.23</u></u>	<u><u>\$0.00</u></u>	<u><u>\$2,068,361.60</u></u>

Myrtle Creek Improvement District
 Budget to Actual
 For the Month Ending 10/31/2017

	YTD Actual	YTD Budget	YTD Variance	FY 2018 Adopted Budget
<u>Revenues</u>				
On-Roll Assessments	\$ -	\$ 41,059.68	\$ (41,059.68)	\$ 492,716.16
Money Market Reserve	-	21,696.45	(21,696.45)	260,357.44
Carry Forward Revenue (accrued)	20,848.97	2,500.00	18,348.97	30,000.00
Net Revenues	\$ 20,848.97	\$ 65,256.13	\$ (44,407.16)	\$ 783,073.60
<u>General & Administrative Expenses</u>				
Legislative				
Supervisor Fees	\$ 800.00	\$ 1,000.00	\$ (200.00)	\$ 12,000.00
Financial & Administrative				
Public Officials' Liability Insurance	3,250.00	297.92	2,952.08	3,575.00
Trustee Services	-	166.67	(166.67)	2,000.00
Management	3,333.33	3,333.33	-	40,000.00
Engineering	-	416.67	(416.67)	5,000.00
Engineering (Public Facilities Report)	-	-	-	-
Dissemination Agent	-	416.67	(416.67)	5,000.00
Property Appraiser	1,432.00	250.00	1,182.00	3,000.00
District Counsel	-	1,666.67	(1,666.67)	20,000.00
Assessment Administration	2,500.00	625.00	1,875.00	7,500.00
Audit	-	331.25	(331.25)	3,975.00
Arbitrage Calculation	-	75.00	(75.00)	900.00
Travel and Per Diem	-	41.67	(41.67)	500.00
Telephone	-	41.67	(41.67)	500.00
Postage & Shipping	-	41.67	(41.67)	500.00
Copies	-	166.67	(166.67)	2,000.00
Legal Advertising	275.00	416.67	(141.67)	5,000.00
Bank Fees	-	4.17	(4.17)	50.00
Miscellaneous	1,791.00	416.60	1,374.40	5,000.00
Property Taxes	-	6.25	(6.25)	75.00
Web Site Maintenance	123.00	104.17	18.83	1,250.00
Dues, Licenses, and Fees	175.00	14.58	160.42	175.00
Total General & Administrative Expenses	\$ 13,679.33	\$ 9,833.30	\$ 3,846.03	\$ 118,000.00

Myrtle Creek Improvement District
 Budget to Actual
 For the Month Ending 10/31/2017

	YTD Actual	YTD Budget	YTD Variance	FY 2018 Adopted Budget
<u>Field Operations</u>				
Electric Utility Services				
Electric	\$ -	\$ 83.33	\$ (83.33)	\$ 1,000.00
Entry Lighting	-	41.67	(41.67)	500.00
Water-Sewer Combination Services				
Water Reclaimed	-	2,083.33	(2,083.33)	25,000.00
Stormwater Control				
Mitigation Area	-	416.67	(416.67)	5,000.00
Aquatic Contract	325.00	430.00	(105.00)	5,160.00
Lake/Pond Repair Reserve	-	833.33	(833.33)	10,000.00
Other Physical Environment				
Equipment Rental	-	416.67	(416.67)	5,000.00
General Liability Insurance	3,723.00	416.67	3,306.33	5,000.00
Property & Casualty Insurance	-	125.00	(125.00)	1,500.00
Auto Insurance	-	62.50	(62.50)	750.00
Irrigation	-	833.33	(833.33)	10,000.00
Landscaping Maintenance & Material	17,740.00	18,229.17	(489.17)	218,750.00
Tree Trimming	-	1,666.67	(1,666.67)	20,000.00
Flower & Plant Replacement	-	2,916.67	(2,916.67)	35,000.00
Contingency	-	2,850.53	(2,850.53)	34,206.31
Interchange Maintenance Expenses				
IME - Aquatics Maintenance	263.03	278.25	(15.22)	3,339.00
IME - Irrigation	-	2,625.00	(2,625.00)	31,500.00
IME - Landscaping	6,435.14	6,435.14	-	77,221.62
IME - Lighting	-	196.88	(196.88)	2,362.50
IME - Miscellaneous	-	65.63	(65.63)	787.50
IME - Water Reclaimed	-	262.50	(262.50)	3,150.00
New Operational Field Expenses				
Trail Benches	-	3,333.33	(3,333.33)	40,000.00
Crosswalk Improvements	-	8,333.33	(8,333.33)	100,000.00
Road & Street Facilities				
Entry and Wall Maintenance	-	1,000.00	(1,000.00)	12,000.00
Streetlights	-	416.67	(416.67)	5,000.00
Parks & Recreation				
Personnel Leasing Agreement	-	110.00	(110.00)	1,320.00
Reserves				
Infrastructure Capital Reserve	-	847.22	(847.22)	10,166.67
Interchange Maintenance Reserve	-	196.67	(196.67)	2,360.00
Total General & Administrative Expenses	\$ 28,486.17	\$ 55,506.16	\$ (27,019.99)	\$ 666,073.60
Total Expenses	\$ 42,165.50	\$ 65,339.46	\$ (23,173.96)	\$ 784,073.60
Income (Loss) from Operations	\$ (21,316.53)	\$ (83.33)	\$ (21,233.20)	\$ (1,000.00)
<u>Other Income (Expense)</u>				
Interest Income	\$ 51.16	\$ 83.33	\$ (32.17)	\$ 1,000.00
Total Other Income (Expense)	\$ 51.16	\$ 83.33	\$ (32.17)	\$ 1,000.00
Net Income (Loss)	\$ (21,265.37)	\$ -	\$ (21,265.37)	\$ -