

Myrtle Creek Improvement District

12051 Corporate Boulevard Orlando, FL 32817; 407-723-5900

www.myrtlecreekid.org

The following is the proposed agenda for the Meeting of the Board of Supervisors for the Myrtle Creek Improvement District ("District"), scheduled to be held at **5:00 p.m. on Tuesday, March 19, 2019 at 6900 Tavistock Lakes Blvd, Suite 200, Orlando, FL 32827**. A quorum will be confirmed prior to the start of the meeting.

For those unable to attend in person, you may participate by telephone:

Phone: 1-866-398-2885

Participant Code: 275521

BOARD OF SUPERVISORS' MEETING AGENDA

Organizational Matters

- Roll Call to Confirm a Quorum
- Public Comment Period
- 1. **Consideration of the Minutes of the February 19, 2019 Board of Supervisors' Meeting**

Business Matters

- 2. **Consideration of RFP for District Landscaping & Common Area Maintenance**
- 3. **Ratification of Requisition No. 524 – 525 Approved in February 2019 in an amount totaling \$384.16**
- 4. **Ratification of Operation and Maintenance Expenditures Paid in February 2019 in an amount totaling \$84,076.34**
- 5. **Recommendation of Work Authorization/Proposed Services (*if applicable*)**
- 6. **Review of District's Financial Position and Budget to Actual YTD**

Other Business

- A. Staff Reports
 - 1. District Counsel
 - 2. District Manager
 - 3. District Engineer
 - 4. Construction Supervisor
- B. Audience Comments, Supervisor Requests

Adjournment

MYRTLE CREEK IMPROVEMENT DISTRICT

**Minutes of the February 19, 2019
Board of Supervisors' Meeting**

MYRTLE CREEK IMPROVEMENT DISTRICT BOARD OF SUPERVISORS' MEETING MINUTES

FIRST ORDER OF BUSINESS

The Board of Supervisors' Meeting for the Myrtle Creek Improvement District was called to order on Tuesday, February 19, 2019 at 5:00 p.m. at 6900 Tavistock Lakes Blvd, Suite 200, Orlando, FL 32827. Board Members listed below constituted a quorum.

Jeff Macre	Chair
Bob da Silva	Vice-Chair
Kam Shenai	Assistant Secretary
Kyle Scholl	Assistant Secretary
Donald Tubbs	Assistant Secretary

Also present were:

Lynne Mullins	Fishkind & Associates
Jeff Newton	Donald W. McIntosh Associates
Larry Kaufmann	Construction Supervisor
Tucker Mackie	Hopping Green & Sams
Stephen Flint	Tavistock Development
Gerald Moseley	Tavistock Development
Troy Davidson	Construction Committee

SECOND ORDER OF BUSINESS

Public Comment Period

There were no public comments at this time.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the January 15, 2019 Board of Supervisors' Meeting

Board Members reviewed the minutes from the January 15, 2019 Board of Supervisors' Meeting.

On Motion by Mr. da Silva, second by Mr. Scholl, with all in favor, the Board of Supervisors of the Myrtle Creek Improvement District approved the Minutes of the January 15, 2019 Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

Consideration of Recommendation from Construction Committee for Extension of Prequalification of Contractors

Mr. Kaufmann explained that two years ago the District did an RFQ for contractors and it prequalified a list of approximately 12 contractors. He stated that the two-year window that the contractors have prequalified for is about to close. The District has the ability to extend the list of prequalified contractors for another two years, begin the RFQ process anew, or no longer prequalify contractors. He noted that the other two Boards have chosen to extend the current prequalification for another two years. The Construction Committee recommends this Board do the same. There is not a lot of new construction going on but the Construction Committee would like to keep the list up to date.

Mr. da Silva asked if there are any new potential contractors that have come into the market in the last two years that the Construction Committee is considering adding to the list or do they just want to renew the list that the District has. Mr. Kaufmann stated that he wants to renew the current list of contractors. Mr. Newton stated that to add anyone the District would be required to go through the RFQ process again.

Ms. Mullins requested a motion to accept the Construction Committee's recommendation to extend the list of prequalified contractors.

On Motion by Mr. da Silva, second by Mr. Shenai, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District accepted the recommendation from the Construction Committee for Extension of Prequalification of Contractors.

FIFTH ORDER OF BUSINESS

Ratification of Requisition No. 519 – 523 Approved in January 2019 in an amount totaling \$1,231.99

Board Members reviewed the Requisition No. 519 – 523 Approved in January 2019 in an amount totaling \$1,231.99.

Ms. Mullins noted that these have been paid and approved and need to be ratified by the Board.

On Motion by Mr. D. Tubbs, second by Mr. Scholl, with all in favor, the Board of Supervisors of the Myrtle Creek Improvement District ratified the Requisition No. 519 – 523 Approved in January 2019 in an amount totaling \$1,231.99.

SIXTH ORDER OF BUSINESS

Ratification of Operation and Maintenance Expenditures Paid in January 2019 in an amount totaling \$44,951.54

Board Members reviewed the Operation and Maintenance Expenditures paid in January 2019 in an amount totaling \$44,951.54.

Ms. Mullins noted that these have already been approved and paid but just needs to be ratified by the Board.

On Motion by Mr. da Silva, second by Mr. Scholl, with all in favor, the Board of Supervisors of the Myrtle Creek Improvement District ratified the Operation and Maintenance Expenditures paid in January 2019 in an amount totaling \$44,951.54.

SEVENTH ORDER OF BUSINESS

Recommended Work Authorization/Proposed Services

Mr. Kaufmann presented a work authorization for Performance Drive Phase 3, which is currently a Developer funded project. The proposal is for the addition of the second two lanes on that roadway. This is a proposal from Community Solutions Group in the amount of \$5,200.00 to modify the plans to accommodate four lanes.

On Motion by Mr. Scholl, second by Mr. da Silva, with all in favor, the Board of Supervisors of the Myrtle Creek Improvement District approved the recommended Work Authorization Performance Drive Phase 3 from Community Solutions Group in the amount of \$5,200.00.

EIGHTH ORDER OF BUSINESS

Review of District's Financial Position and Budget to Actual YTD

Board Members reviewed the Statement of Financial Position and Budget to Actual through the end of December. There was no action required.

Mr. Shenai asked about the on-roll assessments. Ms. Mackie explained that the assessments are on roll and some individuals might take advantage of early discounts, so he will probably see front end loaded payment of assessments. The assessments might trickle in as they are paid.

Mr. Scholl stated that now that the work on Lake Nona Boulevard is happening the Board is getting questions from residents. He wants to make sure what he conveys to residents is accurate. The District is putting in a storm drain or water pipe. Mr. Kaufmann responded that it is not a District project. Orange County Utilities is connecting some piping on one side of Lake Nona as they expand to the other side of Lake Nona. It is not the District and it is the OUC service area. Mr. Scholl asked about the estimated time of completion. Mr. Kaufmann responded that the MOT schedule was 18 months. He stated that OUC permitted all of that with the City.

NINTH ORDER OF BUSINESS

Staff Reports

District Counsel – No Report

District Manager – Ms. Mullins noted that the next meeting is March 19, 2019. She noted that Ms. Lane combined all the District's reserve accounts and

the District will see that on next month's budget. Mr. Scholl clarified that 5:00 p.m. is the new start time.

District Engineer –

Mr. Newton stated that he has the contract executed by Jr. Davis Construction and Change Order No. 1, both of which were approved last month and they are here for the Chairman's signature.

Construction Supervisor –

Mr. Kaufmann indicated that the Construction Committee is going through some studies right now on Performance Drive and Lake Nona Boulevard to determine the best road configuration and whether they need a stop light. He noted that there is a meeting with Tavistock later this week. At the next Board meeting the Construction Committee can give the Board a better sense of timing and what is intended for that area.

Mr. da Silva stated that people have complained to him about the trail at Wellspring Drive where Jr. Davis is hauling the dirt across the road back and forth. The residents are complaining that he is not restoring the trail as he goes and it is hazardous when they ride to the Tennis Center.

Mr. Kaufmann will reach out to Jr. Davis.

Irrigation Specialist -

Mr. Flint stated that he is trying to keep an eye on tree branches because now that it is down to two lanes the tall trucks are hitting tree branches. Mr. Moseley stated at this time they can only do specific areas as the irrigation line going down through the center of Lake Nona Boulevard could be shut down. He will go out with Mr. Thacker and physically look at each spot and determine which landscape enhancements they can do at this time. The goal is to get the plants healthy, maintain the plants that the District currently has, and make sure standards are set on everything from here forward. Mr. Flint stated that Mr. Moseley has made plants that have traditionally done terrible in Lake Nona soil look like Disney World.

Mr. Kaufmann stated that the County should be held accountable for damage to the roadway.

TENTH ORDER OF BUSINESS

Supervisor Requests, Audience Comments & Adjournment

Mr. Scholl stated that it is a large undertaking and there are many trucks on the roadway right now. There were no other Supervisor requests and no audience comments.

Ms. Mullins requested a motion to adjourn.

On Motion by Mr. Scholl, second by Mr. Shenai, with all in favor, the February 19, 2019 Meeting of the Board of Supervisors of the Myrtle Creek Improvement District was adjourned.

Secretary/Assistant Secretary

Chair/Vice Chair

MYRTLE CREEK IMPROVEMENT DISTRICT

**RFP for District Landscaping & Common
Area Maintenance**

**MYRTLE CREEK IMPROVEMENT DISTRICT
REQUEST FOR PROPOSALS FOR
Landscaping, Common Areas, & Irrigation Maintenance Services
Lake Nona Boulevard Central and Wellspring/Performance Drive
Orange County, Florida
AND
NOTICE OF PUBLIC MEETING TO OPEN RFP RESPONSES**

Myrtle Creek Improvement District, the Owner, announces that Landscaping, Common Areas, and Irrigation Maintenance Services will be required for the project listed below:

PROJECT: Lake Nona Boulevard Central and Wellspring/Performance Drive
Landscaping, Common Areas, & Irrigation Maintenance Services Agreement Request for
Proposal

The contract for landscaping, common areas, and irrigation maintenance services will consist of maintenance of turf, trees, shrubs and ground cover, open areas, hardscape and irrigation as well as trash removal through certain distinct areas of maintenance as more specifically set forth in the Request for Proposal.

The Request for Proposal will be available beginning **Monday, April 1, 2019 at 10:00 a.m.** from PFM Group Consulting LLC, 12051 Corporate Blvd., Orlando, Florida 32817. Contact is Jennifer Walden, District Manager, at 407-723-5900.

A **mandatory** pre-proposal conference will be held on this project on _____, _____, 2019 at _____ a.m. (EST) at _____. The pre-proposal conference may include, but not be limited to, a discussion of contract requirements, inspections, evaluations, and submittal requirements and may involve a site visit to inspect existing conditions and the areas to be maintained.

Ranking of proposers will be made on the basis of qualifications according to the Evaluation Criteria contained within the Request for Proposal. The Successful proposer(s) will be required to furnish a performance bond in the amount of 25% of the total amount of the first full year's proposal. The District has the right to reject any and all proposals if it determines, at its sole discretion, such rejection is in the best interest of the District. Any proposer who wishes to protest the scope of work and selection criteria shall file with the District a written notice of protest within seventy-two (72) hours after receipt of the proposed project plans and specifications or other contract documents, and shall file a formal written protest with the District within seven (7) calendar days after the date of timely filing the initial notice of protest. Filing will be perfected and deemed to have occurred upon receipt by the District Manager, PFM Group Consulting LLC, 12051 Corporate Boulevard, Orlando, Florida 32817. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object to or protest the contents of the Request for Proposal. The formal written protest shall state with particularity the facts and law upon which the protest is based. Any and all questions relative to this project shall be directed in writing only to PFM Group Consulting LLC, Jennifer Walden District Manager, PFM Group Consulting LLC, 12051 Corporate Blvd., Orlando, FL 32817, via facsimile 407-723-5901 or e-mail at waldenj@pfm.com, no later than **Friday, April 19, 2019 at 5:00 p.m.**

Firms desiring to provide services for this project must submit nine (9) bound copies of the required proposal section(s) and one electronic copy of the required proposal section(s) no later than **10:00 a.m. on Monday, May 6, 2019** at the offices of PFM Group Consulting LLC, 12051 Corporate Blvd., Orlando, FL 32817, and Attention: Jennifer Walden, District Manager. Additionally, as further described in the Request for Proposal, each proposer shall supply a bid bond or cashier's check in the sum equal to five percent (5%) of the total amount of the first full year's proposal. Proposals shall be submitted in a sealed package, shall bear the name of the proposer on the outside of the package, and shall identify the name of the project. Proposals will be opened at the time and date stipulated above; those received after the time and date stipulated above will be returned un-opened to the proposer. Any proposal not completed as specified or missing the required proposal documents may be disqualified.

Notice of Public Meeting to Open RFP Responses

A meeting will be held on **Monday, May 6, 2019 at 10:00 a.m.** at the offices of PFM Group Consulting LLC, 12051 Corporate Blvd., Orlando, FL 32817. No official action of the District's Board will be taken at this meeting, it is held for the limited purpose of opening the RFP responses. The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. This meeting may be continued to a date, time, and place to be specified on the record at the meeting. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at 407-723-5900 at least five calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

Myrtle Creek Improvement District Jennifer Walden, District Manager
Run Date(s): Sunday, March 24, 2019 and Sunday, March 31, 2019

1. **Technical Capability** (30 points)

Considerations here include the geographic locations of the firm's office(s) in relation to the project; adequacy of equipment to perform the work in a high quality manner; adequacy and capabilities of labor available to perform the work according to the specifications; qualifications, training, and licenses/certifications of key personnel; evaluation of existing and future workload; the volume of work previously awarded to the firm; proposed detailed staffing levels, etc.

2. **Experience** (30 points)

The proposer's past record and experience in similar projects will be considered. Additional factors may include past performance on other projects, record and experience working for the references provided, observation of similar sites maintained by the firm, character, integrity, and reputation of respondent, etc.

3. **Understanding of Scope of Work** (10 points)

Points will be awarded based on the proposer's demonstrated understanding of the District's needs for the services requested and the level of detail provided in the proposal.

4. **Price** (30 points)

Points will be awarded to the proposer submitting the lowest total proposal for completing the work. All other proposals will receive a percentage of this amount based upon the difference between that proposer's proposal and the low proposal..

Total Points Possible (100 points)

MYRTLE CREEK IMPROVEMENT DISTRICT

**Requisition No. 524 - 525 Approved in February
2019 in an amount totaling \$384.16**

MYRTLE CREEK IMPROVEMENT DISTRICT

DISTRICT OFFICE • 12051 CORPORATE BLVD • ORLANDO, FL 32817

PHONE: (407) 382-3256 • FAX: (407) 382-3254

Requisition Recap For Board Approval

Attached please find the listing of requisitions approved to be paid from bond funds from February 1, 2019 through February 28, 2019. This does not include requisitions previously approved by the Board.

REQUISITION NO.	PAYEE	AMOUNT
524	Donald W. McIntosh Associates	\$310.00
525	Orlando Sentinel	\$74.16
		\$384.16

MYRTLE CREEK IMPROVEMENT DISTRICT
REQUISITION FOR PAYMENT
SPECIAL ASSESSMENT REVENUE BOND
SERIES 2016

DATE:	January 18, 2019	REQUISITION NO. 524
PAYEE:	Donald W. McIntosh Associates, Inc.	AMOUNT DUE: \$310.00
ADDRESS:	2200 Park Avenue North Winter Park, FL 32789	Fund: Acquisition/Construction
ITEM	Invoice 36089 for Project 23217 (Lake Nona Myrtle Creek) Through 12/28/2018 - \$310.00	

The undersigned, an Authorized Officer of Myrtle Creek Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, as trustee (the "Trustee"), dated as of December 1, 2006 (the "Master Indenture"), as amended and supplemented by the Second Supplemental Indenture from the District to the Trustee, dated as of December 1, 2006 (the Master Indenture as amended and supplemented is hereinafter referred to as the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such terms in the Indenture):

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2016 Acquisition and Construction Account and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2016 Project and each represents a Cost of the 2016 Project, and has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage, which the District is at the date of such certificate entitled to retain.

If this requisition is for a disbursement from other than the Costs of Issuance subaccount, there shall be attached a certificate signed by the Consulting Engineers certifying approval of this requisition which must state that this disbursement is for a Cost of the 2016 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the 2016 Project with respect to which such disbursement is being made; and, (iii) the report of the Consulting Engineer attached as an Exhibit A to the Second Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

If this requisition is for a disbursement from other than the Costs of Issuance subaccount, it is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

MYRTLE CREEK IMPROVEMENT DISTRICT

BY: 

CHAIRMAN or VICE CHAIRMAN

CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE
AND CAPITALIZED INTEREST REQUESTS ONLY

The undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of Myrtle Creek Improvement District and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specification for the portion of Myrtle Creek Improvement District Project with respect to which such disbursement is being made; and, (iii) the report of the Consulting Engineer attached as an Exhibit to the Second Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

BY: 

DISTRICT ENGINEER

RECEIVED FEB 21 2019

MYRTLE CREEK IMPROVEMENT DISTRICT
REQUISITION FOR PAYMENT
SPECIAL ASSESSMENT REVENUE BOND
SERIES 2006A

DATE:	January 25, 2019	REQUISITION NO. 525
PAYEE:	Orlando Sentinel	AMOUNT DUE: \$74.16
ADDRESSa	P.O. Box 100608 Atlanta, GA 30384	Fund: Acquisition/Construction
ITEM	Invoice OSC3288880 (Ad #6015327) for Legal Advertising Through 12/30/2018, split 3 ways - \$74.16	

The undersigned, an Authorized Officer of Myrtle Creek Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, as trustee (the "Trustee"), dated as of December 1, 2006 (the "Master Indenture"), as amended and supplemented by the First Supplemental Indenture from the District to the Trustee, dated as of December 1, 2006 (the Master Indenture as amended and supplemented is hereinafter referred to as the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2006 Acquisition and Construction Account and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2006 Project and each represents a Cost of the 2006 Project, and has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

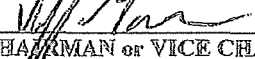
The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage, which the District is at the date of such certificate entitled to retain.

If this requisition is for a disbursement from other than the Costs of Issuance subaccount, there shall be attached a certificate signed by the Consulting Engineers certifying approval of this requisition which must state that this disbursement is for a Cost of the 2006 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the 2006 Project with respect to which such disbursement is being made; and, (iii) the report of the Consulting Engineer attached as an Exhibit A to the First Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

If this requisition is for a disbursement from other than the Costs of Issuance subaccount, it is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

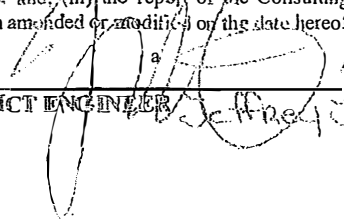
Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

MYRTLE CREEK IMPROVEMENT DISTRICT

BY: 
CHAIRMAN or VICE CHAIRMAN

**CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE
AND CAPITALIZED INTEREST REQUESTS ONLY**

The undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of Myrtle Creek Improvement District and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specification for the portion of Myrtle Creek Improvement District Project with respect to which such disbursement is being made; and, (iii) the report of the Consulting Engineer attached as an Exhibit to the First Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

BY:  1/29/19
DISTRICT ENGINEER Jeff J. Newton P.E.

RECEIVED FEB 21 2019

MYRTLE CREEK IMPROVEMENT DISTRICT

**Operation and Maintenance Expenditures Paid in
February 2019 in an amount totaling \$84,076.34**

MYRTLE CREEK IMPROVEMENT DISTRICT

DISTRICT OFFICE • 12051 CORPORATE BLVD • ORLANDO, FL 32817

PHONE: (407) 382-3256 • FAX: (407) 382-3254

Operation and Maintenance Expenditures For Board Approval

Attached please find the check register listing Operations and Maintenance expenditures paid from February 1, 2019 through February 28, 2019. This does not include expenditures previously approved by the Board.

The total items being presented: **\$84,076.34**

Approval of Expenditures:

_____ Chairman

_____ Vice Chairman

_____ e Assistant Secretary

3/5/19
5:12:26 PM

Myrtle Creek Improvement District
AP Check Register (Current by Bank)
Check Dates: 2/1/2019 to 2/28/2019

Page: 1

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: SUN - CITY NATIONAL BANK					001-101-0000-00-01
3460	02/06/19	P	BERMAN	Berman Construction	\$2,950.00
3461	02/06/19	P	BVLS	BrightView Landscape Services	\$2,744.16
3462	02/06/19	P	DONMC	Donald W. McIntosh Associates	\$27,799.27
3463	02/06/19	P	FISH	Fishkind & Associates, Inc.	\$1,250.00
3464	02/06/19	P	GAI	Gai Consultants	\$307.67
3465	02/06/19	P	HGS	Hopping Green & Sams	\$2,514.89
3466	02/06/19	P	MLM	Michael's Lighting & Electric	\$81.25
3467	02/06/19	P	ONSIGH	Onsight, Inc.	\$816.05
3468	02/06/19	P	ORLSEN	Orlando Sentinel	\$196.25
3469	02/13/19	P	AWC	Aquatic Weed Control, Inc.	\$225.00
3470	02/13/19	P	BVLS	BrightView Landscape Services	\$21,750.40
3471	02/13/19	P	GRAU	Grau and Associates	\$2,000.00
3472	02/13/19	P	VENTUR	VenturesIn.com	\$105.00
3473	02/18/19	P	DONMC	Donald W. McIntosh Associates	\$706.00
3474	02/18/19	P	FISH	Fishkind & Associates, Inc.	\$3,513.18
3475	02/19/19	P	TRUSTE	US Bank as Trustee for Myrtle	Debt service -\$175,360.44
3476	02/21/19	P	BVLS	BrightView Landscape Services	\$3,163.00
3477	02/21/19	P	DONMC	Donald W. McIntosh Associates	\$1,315.85
3478	02/25/19	P	DTUBBS	Donald Maurice Tubbs	\$200.00
3479	02/25/19	P	GRAU	Grau and Associates	\$23.00
3480	02/25/19	P	JMACRE	Jeff Macre	\$200.00
3481	02/25/19	P	KSHENA	Kamalakar Shenai	\$200.00
3482	02/25/19	P	KSCHOL	Kyle Scholl	\$200.00
3483	02/25/19	P	LDASIL	Lionel R. Dasilva	\$200.00
BANK SUN REGISTER TOTAL:					\$247,821.41
GRAND TOTAL :					\$247,821.41

DS 047,821.41 +
BCID 7,617.9 +
OVC 3,910.47 +
[04,076.34] +

Amanda Lane

From: Larry Kaufmann <lkaufmann@tavistock.com>
Sent: Monday, December 24, 2018 8:53 AM
To: Amanda Lane; Damon Ventura; AccountsPayable
Subject: RE: Myrtle Creek - FR #13

Myrtle Creek FR #13 is approved for processing.

KDS

Kaufmann Development Services, LLC
Larry Kaufmann, PE
(407) 448-6592
LKaufmann@tavistock.com

From: Amanda Lane <amandal@fishkind.com>
Sent: Friday, December 21, 2018 2:57 PM
To: Damon Ventura <dventura@tavistock.com>; AccountsPayable <accountspayable@tavistock.com>
Cc: Larry Kaufmann <lkaufmann@tavistock.com>
Subject: Myrtle Creek - FR #13

EXTERNAL E-MAIL

Please see attached for Myrtle Creek FR #13 for \$1,813.77.

Amanda Lane
Assistant Chief District Accountant
Fishkind & Associates, Inc.
12051 Corporate Blvd., Orlando, FL 32817
Tel: (407) 382-3256 // Fax: (407) 382-3254
Email: AmandaL@fishkind.com

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MYRTLE CREEK IMPROVEMENT DISTRICT

Funding Request #013

12/21/2018

Item No.	Payee	Invoice Number	General Fund
1	Donald W McIntosh Associates Wellspring Drive & Performance Drive Consultation/Assistance Through 11/30/2018	35986	\$ 1,813.77
		TOTAL	\$ 1,813.77

Secretary/Assistant Secretary

Chairperson

Amanda Lane

From: Larry Kaufmann <lkaufmann@tavistock.com>
Sent: Sunday, December 30, 2018 9:43 AM
To: Amanda Lane; Damon Ventura; AccountsPayable
Subject: RE: Myrtle Creek - FR #14

MCID Funding Request #14 is approved for processing.

KDS

Kaufmann Development Services, LLC
Larry Kaufmann, PE
(407) 448-6592
LKaufmann@tavistock.com

From: Amanda Lane <amandal@fishkind.com>
Sent: Friday, December 28, 2018 3:06 PM
To: Damon Ventura <dventura@tavistock.com>; AccountsPayable <accountspayable@tavistock.com>
Cc: Larry Kaufmann <lkaufmann@tavistock.com>
Subject: Myrtle Creek - FR #14

EXTERNAL E-MAIL

Please see attached for Myrtle Creek FR #14 for \$5,367.50.

Amanda Lane
Assistant Chief District Accountant
Fishkind & Associates, Inc.
12051 Corporate Blvd., Orlando, FL 32817
Tel: (407) 382-3256 // Fax: (407) 382-3254
Email: AmandaL@fishkind.com

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MYRTLE CREEK IMPROVEMENT DISTRICT

Funding Request #014

12/28/2018

Item No.	Payee	Invoice Number	General Fund
1	Donald W McIntosh Associates Performance Drive Phase 3 Engineering Services Through 11/30/2018	36055	\$ 5,367.50
		TOTAL	\$ 5,367.50

Myrtle Creek Improvement District
c/o Fishkind & Associates
12051 Corporate Boulevard
Orlando, FL 32817

Amanda Lane

From: Larry Kaufmann <lkaufmann@tavistock.com>
Sent: Sunday, January 13, 2019 12:23 PM
To: Amanda Lane; Damon Ventura; AccountsPayable
Subject: RE: Myrtle Creek - FR #15

Myrtle Creek FR #15 is approved for processing.

KDS

Kaufmann Development Services, LLC
Larry Kaufmann, PE
(407) 448-6592
LKaufmann@tavistock.com

From: Amanda Lane <amandal@fishkind.com>
Sent: Friday, January 11, 2019 4:43 PM
To: Damon Ventura <dventura@tavistock.com>; AccountsPayable <accountspayable@tavistock.com>
Cc: Larry Kaufmann <lkaufmann@tavistock.com>
Subject: Myrtle Creek - FR #15

EXTERNAL E-MAIL

Please see attached for Myrtle Creek FR #15 for \$3,413.00.

Amanda Lane
Assistant Chief District Accountant
Fishkind & Associates, Inc.
12051 Corporate Blvd., Orlando, FL 32817
Tel: (407) 382-3256 // Fax: (407) 382-3254
Email: AmandaL@fishkind.com

Follow Fishkind on [LinkedIn](#).

MYRTLE CREEK IMPROVEMENT DISTRICT

Funding Request #015

1/11/2019

Item No.	Payee	Invoice Number	General Fund
1	BrightView Landscape Services Wellspring Drive January Landscaping Maintenance	6104635	\$ 3,163.00
2	Myrtle Creek Improvement District Performance Drive Phase 3 Plan Revision Fee Paid to City of Orlando	--	\$ 250.00
TOTAL			\$ 3,413.00

Myrtle Creek Improvement District
c/o Fishkind & Associates
12051 Corporate Boulevard
Orlando, FL 32817

Amanda Lane

From: Larry Kaufmann <lkaufmann@tavistock.com>
Sent: Monday, January 21, 2019 9:49 AM
To: Amanda Lane; Damon Ventura; AccountsPayable
Subject: RE: Myrtle Creek - FR #16

Myrtle Creek FR# 16 is approved for processing.

KDS

Kaufmann Development Services, LLC
Larry Kaufmann, PE
(407) 448-6592
LKaufmann@tavistock.com

From: Amanda Lane <amandal@fishkind.com>
Sent: Friday, January 18, 2019 4:11 PM
To: Damon Ventura <dventura@tavistock.com>; AccountsPayable <accountspayable@tavistock.com>
Cc: Larry Kaufmann <lkaufmann@tavistock.com>
Subject: Myrtle Creek - FR #16

EXTERNAL E-MAIL

Please see attached for Myrtle Creek FR #16 for \$1,315.85.

Amanda Lane
Assistant Chief District Accountant
Fishkind & Associates, Inc.
12051 Corporate Blvd., Orlando, FL 32817
Tel: (407) 382-3256 // Fax: (407) 382-3254
Email: AmandaL@fishkind.com

Follow Fishkind on [LinkedIn](#).

MYRTLE CREEK IMPROVEMENT DISTRICT

Funding Request #016

1/18/2019

Item No.	Payee	Invoice Number	General Fund
1	Donald W McIntosh Associates Wellspring Drive & Performance Drive Consultation/Assistance Through 12/28/2018	36091	\$ 1,315.85
TOTAL			\$ 1,315.85

Amanda Lane

From: Larry Kaufmann <lkaufmann@tavistock.com>
Sent: Saturday, January 26, 2019 9:34 AM
To: Amanda Lane; Damon Ventura; AccountsPayable
Cc: Jeffrey Newton (jjnewton@dwma.com)
Subject: RE: Myrtle Creek - FR #17

MCID Funding Request # 17 is approved for processing.

KDS

Kaufmann Development Services, LLC
Larry Kaufmann, PE
(407) 448-6592
LKaufmann@tavistock.com

From: Amanda Lane <amandal@fishkind.com>
Sent: Friday, January 25, 2019 5:25 PM
To: Damon Ventura <dventura@tavistock.com>; AccountsPayable <accountspayable@tavistock.com>
Cc: Larry Kaufmann <lkaufmann@tavistock.com>
Subject: Myrtle Creek - FR #17

EXTERNAL E-MAIL

Please see attached for Myrtle Creek FR #17 for \$21,741.72.

Amanda Lane
Assistant Chief District Accountant
Fishkind & Associates, Inc.
12051 Corporate Blvd., Orlando, FL 32817
Tel: (407) 382-3256 // Fax: (407) 382-3254
Email: AmandaL@fishkind.com

Follow Fishkind on [LinkedIn](#).

MYRTLE CREEK IMPROVEMENT DISTRICT

Funding Request #017

1/25/2019

Item No.	Payee	Invoice Number	General Fund
1	Donald W McIntosh Associates Performance Drive Phase 3 Engineering Services Through 12/28/2018	36159	\$ 20,618.00
2	Gai Consultants Performance Drive Phase 3 Services Through 12/15/2018	2133278	\$ 307.67
3	Onsight Wellspring / Performance Drive Services	001-18-241941-1	\$ 816.05
TOTAL			\$ 21,741.72

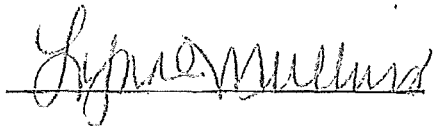
Myrtle Creek Improvement District
c/o Fishkind & Associates
12051 Corporate Boulevard
Orlando, FL 32817

MYRTLE CREEK IMPROVEMENT DISTRICT

Payment Authorization #381

1/25/2019

Item No.	Payee	Invoice Number	General Fund
1	BrightView Landscape Services		
	Clock #2 Repair (Zone 12)	6125281	\$ 604.16
	Control #6 Repair (Zones 1, 12, 19)	6129593	\$ 162.50
	Controller #3 Repair (Zones 1, 4, 6, 7, 9, 11, 12, 18, 27, 28)	6129594	\$ 488.00
	Controller #4 Repair (Zones 5, 10, 16, 25, 33, 35, 36)	6129595	\$ 363.50
	Controller #6 Repair (Zones 8-11)	6129605	\$ 178.00
	Controller #5 Repair (Zones 2, 3, 5, 13-17, 28)	6129606	\$ 948.00
TOTAL			\$ 2,744.16



Secretary/Assistant Secretary

Chairperson

Jay Kof
1/25/19

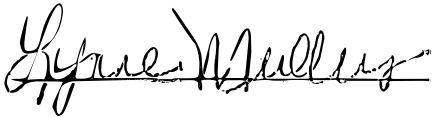
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MYRTLE CREEK IMPROVEMENT DISTRICT

Payment Authorization #382

2/1/2019

Item No.	Payee	Invoice Number	General Fund
1	Berman Construction Sidewalk, Curb, Retention Wall Pressure Washing	3680	\$ 2,950.00
2	Fishkind & Associates FY 2019 Quarter 1 Dissemination Services	24147	\$ 1,250.00
3	Hopping Green & Sams General Legal Through 12/31/2018	105138	\$ 2,514.89
4	Michael's Lighting & Electric Night Lighting Check on 01/31/2019	8358	\$ 812.25
5	Orlando Sentinel Legal Advertising Through 01/13/2019	OSC3613125	\$ 196.25
TOTAL			\$ 6,992.39



Secretary/Assistant Secretary

Chairperson



RECEIVED FEB 05 2019

MYRTLE CREEK IMPROVEMENT DISTRICT

Payment Authorization #383

2/8/2019

Item No.	Payee	Invoice Number	General Fund
1	Aquatic Weed Control February Waterway Services	33098	\$ 225.00
2	Boggy Creek Improvement District January ICM Expenses <i>pd online 2/13/19</i>	ICM2019-04	\$ 7,617.90
3	BrightView Landscape Services Controller #2 Repair (Zones 4, 1) Winter Annual Rotation February Landscape Maintenance	6135868 6137518 6153535	\$ 77.50 \$ 6,465.90 \$ 15,207.00
4	Grau and Associates FY 2018 Audit	17571	\$ 2,000.00
5	OUC <i>pd online 2/13/19</i> Acct: 4782400001 ; Service 01/02/2019 - 02/01/2019		\$ 3,997.47
6	VenturesIn.com February Application Hosting	44321	\$ 105.00
TOTAL			\$ 35,695.77



Secretary/Assistant Secretary

Chairperson

Jan 2/9/19

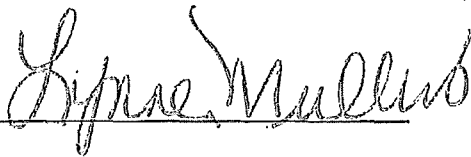
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MYRTLE CREEK IMPROVEMENT DISTRICT

Payment Authorization #384

2/15/2019

Item No.	Payee	Invoice Number	General Fund
1	Donald W McIntosh Associates Engineering Services Through 01/25/2019	36203	\$ 706.00
2	Fishkind & Associates DM Fee & Reimbursables: February 2019	24222	\$ 3,513.18
TOTAL			\$ 4,219.18



Secretary/Assistant Secretary

Chairperson

Jay 2/18/19

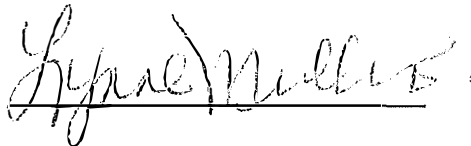
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MYRTLE CREEK IMPROVEMENT DISTRICT

Payment Authorization #385

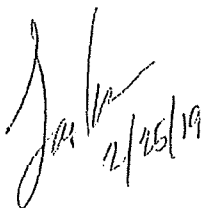
2/22/2019

Item No.	Payee	Invoice Number	General Fund
1	Grau and Associates FY 2018 Audit Confirmation Fee	--	\$ 23.00
2	Supervisor Fees - 02/19/2019 Meeting		
	Jeff Macre	--	\$ 200.00
	Kam Shenai	--	\$ 200.00
	Donald Tubbs	--	\$ 200.00
	Kyle Scholl	--	\$ 200.00
	Bob daSilva	--	\$ 200.00
TOTAL			\$ 1,023.00



Secretary/Assistant Secretary

Chairperson



RECEIVED FEB 25 2019

MYRTLE CREEK IMPROVEMENT DISTRICT

**Recommendation of
Work Authorizations/Proposed Services
*(if applicable)***

MYRTLE CREEK IMPROVEMENT DISTRICT

**District's Financial Position and
Budget to Actual YTD**

Myrtle Creek Improvement District
Statement of Activities
As of 2/28/2019

	General Fund	Debt Service	Capital Projects Fund	General Long- Term Debt	Total
<u>Revenues</u>					
On-Roll Assessments	\$457,697.91				\$457,697.91
Developer Contributions	22,962.00				22,962.00
Other Income & Other Financing Sources	1.32				1.32
Inter-Fund Transfers In	(23,845.45)				(23,845.45)
On-Roll Assessments		\$1,208,326.38			1,208,326.38
Other Assessments		20,600.67			20,600.67
Developer Contributions			\$37,220.77		37,220.77
Inter-Fund Transfers In			23,845.45		23,845.45
Total Revenues	<u>\$456,815.78</u>	<u>\$1,228,927.05</u>	<u>\$61,066.22</u>	<u>\$0.00</u>	<u>\$1,746,809.05</u>
<u>Expenses</u>					
Supervisor Fees	\$4,200.00				\$4,200.00
Public Officials' Liability Insurance	3,250.00				3,250.00
Trustee Services	8,072.63				8,072.63
Management	16,666.65				16,666.65
Engineering	2,729.50				2,729.50
Dissemination Agent	1,500.00				1,500.00
Property Appraiser	1,432.00				1,432.00
District Counsel	7,456.49				7,456.49
Assessment Administration	7,500.00				7,500.00
Audit	2,023.00				2,023.00
Travel and Per Diem	65.26				65.26
Telephone	86.02				86.02
Postage & Shipping	62.06				62.06
Copies	391.50				391.50
Legal Advertising	649.42				649.42
Property Taxes	123.22				123.22
Web Site Maintenance	544.99				544.99
Holiday Decorations	1,246.00				1,246.00
Dues, Licenses, and Fees	175.00				175.00

Myrtle Creek Improvement District
Statement of Activities
As of 2/28/2019

	General Fund	Debt Service	Capital Projects Fund	General Long- Term Debt	Total
Electric	317.63				317.63
Entry Lighting	66.75				66.75
Water Reclaimed	13,096.03				13,096.03
Aquatic Contract	875.00				875.00
General Liability Insurance	3,723.00				3,723.00
Irrigation	6,718.68				6,718.68
Landscaping Maintenance & Material	91,850.00				91,850.00
Flower & Plant Replacement	28,726.00				28,726.00
Contingency	2,950.00				2,950.00
IME - Aquatics Maintenance	1,315.14				1,315.14
IME - Irrigation	821.19				821.19
IME - Landscaping	32,175.70				32,175.70
IME - Lighting	1,245.47				1,245.47
IME - Miscellaneous	1,335.92				1,335.92
IME - Water Reclaimed	386.01				386.01
Streetlights	4,407.91				4,407.91
Interest Payments		\$317,800.00			317,800.00
Engineering			\$54,943.85		54,943.85
Legal Advertising			738.81		738.81
Contingency			1,373.72		1,373.72
Total Expenses	<u>\$248,184.17</u>	<u>\$317,800.00</u>	<u>\$57,056.38</u>	<u>\$0.00</u>	<u>\$623,040.55</u>
<u>Other Revenues (Expenses) & Gains (Losses)</u>					
Interest Income	\$643.95				\$643.95
Interest Income		\$7,588.86			7,588.86
Interest Income			\$1,889.12		1,889.12
Total Other Revenues (Expenses) & Gains (Losses)	<u>\$643.95</u>	<u>\$7,588.86</u>	<u>\$1,889.12</u>	<u>\$0.00</u>	<u>\$10,121.93</u>
Change In Net Assets	\$209,275.56	\$918,715.91	\$5,898.96	\$0.00	\$1,133,890.43
Net Assets At Beginning Of Year	<u>\$418,203.78</u>	<u>\$1,166,705.94</u>	<u>\$351,473.83</u>	<u>\$0.00</u>	<u>\$1,936,383.55</u>
Net Assets At End Of Year	<u><u>\$627,479.34</u></u>	<u><u>\$2,085,421.85</u></u>	<u><u>\$357,372.79</u></u>	<u><u>\$0.00</u></u>	<u><u>\$3,070,273.98</u></u>

Myrtle Creek Improvement District
Statement of Financial Position
As of 2/28/2019

	General Fund	Debt Service	Capital Projects Fund	General Long- Term Debt	Total
<u>Assets</u>					
<u>Current Assets</u>					
General Checking Account	\$274,235.18				\$274,235.18
Money Market Account	337,895.85				337,895.85
State Board of Administration	3,880.28				3,880.28
Accounts Receivable - Due from Developer	22,298.00				22,298.00
Deposits	4,300.00				4,300.00
Debt Service Reserve		\$340,372.45			340,372.45
Revenue		1,724,649.98			1,724,649.98
Prepayment		20,399.42			20,399.42
Acquisition/Construction			\$394,958.95		394,958.95
Total Current Assets	<u>\$642,609.31</u>	<u>\$2,085,421.85</u>	<u>\$394,958.95</u>	<u>\$0.00</u>	<u>\$3,122,990.11</u>
<u>Investments</u>					
Amount Available in Debt Service Funds				\$2,085,421.85	\$2,085,421.85
Amount To Be Provided				16,644,578.15	16,644,578.15
Total Investments	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$18,730,000.00</u>	<u>\$18,730,000.00</u>
Total Assets	<u><u>\$642,609.31</u></u>	<u><u>\$2,085,421.85</u></u>	<u><u>\$394,958.95</u></u>	<u><u>\$18,730,000.00</u></u>	<u><u>\$21,852,990.11</u></u>

Myrtle Creek Improvement District
Statement of Financial Position
As of 2/28/2019

	General Fund	Debt Service	Capital Projects Fund	General Long- Term Debt	Total
<u>Liabilities and Net Assets</u>					
<u>Current Liabilities</u>					
Accounts Payable	\$3,689.50				\$3,689.50
Due To Other Governmental Units	7,750.97				7,750.97
Deferred Revenue	3,689.50				3,689.50
Accounts Payable			\$18,977.66		18,977.66
Deferred Revenue			18,608.50		18,608.50
Total Current Liabilities	<u>\$15,129.97</u>	<u>\$0.00</u>	<u>\$37,586.16</u>	<u>\$0.00</u>	<u>\$52,716.13</u>
<u>Long Term Liabilities</u>					
Revenue Bonds Payable - Long-Term				\$18,730,000.00	\$18,730,000.00
Total Long Term Liabilities	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$18,730,000.00</u>	<u>\$18,730,000.00</u>
Total Liabilities	<u>\$15,129.97</u>	<u>\$0.00</u>	<u>\$37,586.16</u>	<u>\$18,730,000.00</u>	<u>\$18,782,716.13</u>
<u>Net Assets</u>					
Net Assets, Unrestricted	\$1,314,672.67				\$1,314,672.67
Current Year Net Assets, Unrestricted	(23,845.45)				(23,845.45)
Net Assets - General Government	(896,468.89)				(896,468.89)
Current Year Net Assets - General Government	233,121.01				233,121.01
Net Assets, Unrestricted		\$1,166,705.94			1,166,705.94
Current Year Net Assets, Unrestricted		918,715.91			918,715.91
Net Assets, Unrestricted			(\$417,951.06)		(417,951.06)
Net Assets, Unrestricted			769,424.89		769,424.89
Current Year Net Assets, Unrestricted			5,898.96		5,898.96
Total Net Assets	<u>\$627,479.34</u>	<u>\$2,085,421.85</u>	<u>\$357,372.79</u>	<u>\$0.00</u>	<u>\$3,070,273.98</u>
Total Liabilities and Net Assets	<u>\$642,609.31</u>	<u>\$2,085,421.85</u>	<u>\$394,958.95</u>	<u>\$18,730,000.00</u>	<u>\$21,852,990.11</u>

Myrtle Creek Improvement District
Budget to Actual
For the Month Ending 02/28/2019

	YTD Actual	YTD Budget	YTD Variance	FY 2019 Adopted Budget
<u>Revenues</u>				
On-Roll Assessments	\$ 457,697.91	\$ 205,298.40	\$ 252,399.51	\$ 492,716.16
Developer Contributions	22,962.00	-	22,962.00	-
Other Income & Other Financing Sources	1.32	-	1.32	-
Money Market Reserve	-	108,482.27	(108,482.27)	260,357.44
Net Revenues	\$ 480,661.23	\$ 313,780.67	\$ 166,880.56	\$ 753,073.60
<u>General & Administrative Expenses</u>				
Legislative				
Supervisor Fees	\$ 4,200.00	\$ 5,000.00	\$ (800.00)	\$ 12,000.00
Financial & Administrative				
Public Officials' Liability Insurance	3,250.00	1,489.58	1,760.42	3,575.00
Trustee Services	8,072.63	833.33	7,239.30	2,000.00
Management	16,666.65	16,666.67	(0.02)	40,000.00
Engineering	2,729.50	2,083.33	646.17	5,000.00
Dissemination Agent	1,500.00	2,083.33	(583.33)	5,000.00
Property Appraiser	1,432.00	1,250.00	182.00	3,000.00
District Counsel	7,456.49	8,333.33	(876.84)	20,000.00
Assessment Administration	7,500.00	3,125.00	4,375.00	7,500.00
Audit	2,023.00	1,656.25	366.75	3,975.00
Arbitrage Calculation	-	375.00	(375.00)	900.00
Travel and Per Diem	65.26	208.33	(143.07)	500.00
Telephone	86.02	208.33	(122.31)	500.00
Postage & Shipping	62.06	208.33	(146.27)	500.00
Copies	391.50	833.33	(441.83)	2,000.00
Legal Advertising	649.42	2,083.33	(1,433.91)	5,000.00
Bank Fees	-	20.83	(20.83)	50.00
Miscellaneous	-	2,083.38	(2,083.38)	5,000.00
Property Taxes	123.22	31.25	91.97	75.00
Web Site Maintenance	544.99	520.83	24.16	1,250.00
Holiday Decorations	1,246.00	-	1,246.00	-
Dues, Licenses, and Fees	175.00	72.92	102.08	175.00
Total General & Administrative Expenses	\$ 58,173.74	\$ 49,166.68	\$ 9,007.06	\$ 118,000.00

Myrtle Creek Improvement District
 Budget to Actual
 For the Month Ending 02/28/2019

	YTD Actual	YTD Budget	YTD Variance	FY 2019 Adopted Budget
<u>Field Operations</u>				
Electric Utility Services				
Electric	\$ 317.63	\$ 416.67	\$ (99.04)	\$ 1,000.00
Entry Lighting	66.75	208.33	(141.58)	500.00
Water-Sewer Combination Services				
Water Reclaimed	13,096.03	4,166.67	8,929.36	10,000.00
Stormwater Control				
Aquatic Contract	875.00	2,150.00	(1,275.00)	5,160.00
Lake/Pond Repair Reserve	-	2,083.33	(2,083.33)	5,000.00
Other Physical Environment				
General Liability Insurance	3,723.00	2,083.33	1,639.67	5,000.00
Property & Casualty Insurance	-	625.00	(625.00)	1,500.00
Auto Insurance	-	312.50	(312.50)	750.00
Irrigation	6,718.68	12,500.00	(5,781.32)	30,000.00
Landscaping Maintenance & Material	91,850.00	76,035.00	15,815.00	182,484.00
Tree Trimming	-	16,666.67	(16,666.67)	40,000.00
Flower & Plant Replacement	28,726.00	45,833.33	(17,107.33)	110,000.00
Contingency	2,950.00	9,760.96	(6,810.96)	23,426.31
Hurricane Cleanup	-	6,250.00	(6,250.00)	15,000.00
Interchange Maintenance Expenses				
IME - Aquatics Maintenance	1,315.14	1,391.25	(76.11)	3,339.00
IME - Irrigation	821.19	13,125.00	(12,303.81)	31,500.00
IME - Landscaping	32,175.70	32,175.68	0.02	77,221.62
IME - Lighting	1,245.47	8,333.33	(7,087.86)	20,000.00
IME - Miscellaneous	1,335.92	-	1,335.92	-
IME - Water Reclaimed	386.01	1,312.50	(926.49)	3,150.00
New Operational Field Expenses				
Trail Benches	-	-	-	-
Crosswalk Improvements	-	6,881.67	(6,881.67)	16,516.00
Road & Street Facilities				
Entry and Wall Maintenance	-	4,166.67	(4,166.67)	10,000.00
Streetlights	4,407.91	5,000.00	(592.09)	12,000.00
Parks & Recreation				
Personnel Leasing Agreement	-	8,333.33	(8,333.33)	20,000.00
Reserves				
Infrastructure Capital Reserve	-	4,236.11	(4,236.11)	10,166.67
Interchange Maintenance Reserve	-	983.33	(983.33)	2,360.00
Total Field Operations Expenses	\$ 190,010.43	\$ 265,030.66	\$ (75,020.23)	\$ 636,073.60
Total Expenses	\$ 248,184.17	\$ 314,197.34	\$ (66,013.17)	\$ 754,073.60
Income (Loss) from Operations	\$ 232,477.06	\$ (416.67)	\$ 232,893.73	\$ (1,000.00)
<u>Other Income (Expense)</u>				
Interest Income	\$ 643.95	\$ 416.67	\$ 227.28	\$ 1,000.00
Total Other Income (Expense)	\$ 643.95	\$ 416.67	\$ 227.28	\$ 1,000.00
Net Income (Loss)	\$ 233,121.01	\$ -	\$ 233,121.01	\$ -

Myrtle Creek Improvement District
 Budget to Actual
 For the Month Ending 02/28/2019

	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	YTD Actual
<u>Revenues</u>						
On-Roll Assessments	\$ -	\$ 8,022.68	\$ 288,399.36	\$ 75,733.53	\$ 85,542.34	\$ 457,697.91
Developer Contributions	3,163.00	-	16,636.00	-	3,163.00	22,962.00
Other Income & Other Financing Sources	-	-	1.32	-	-	1.32
Money Market Reserve	-	-	-	-	-	-
Net Revenues	\$ 3,163.00	\$ 8,022.68	\$ 305,036.68	\$ 75,733.53	\$ 88,705.34	\$ 480,661.23
<u>General & Administrative Expenses</u>						
Legislative						
Supervisor Fees	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 1,000.00	\$ 4,200.00
Financial & Administrative						
Public Officials' Liability Insurance	3,250.00	-	-	-	-	3,250.00
Trustee Services	-	8,072.63	-	-	-	8,072.63
Management	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	16,666.65
Engineering	-	458.50	971.50	593.50	706.00	2,729.50
Dissemination Agent	-	-	-	250.00	1,250.00	1,500.00
Property Appraiser	-	1,432.00	-	-	-	1,432.00
District Counsel	-	-	2,565.10	2,376.50	2,514.89	7,456.49
Assessment Administration	7,500.00	-	-	-	-	7,500.00
Audit	-	-	-	-	2,023.00	2,023.00
Arbitrage Calculation	-	-	-	-	-	-
Travel and Per Diem	-	9.31	32.29	9.22	14.44	65.26
Telephone	-	11.88	28.05	22.11	23.98	86.02
Postage & Shipping	-	31.37	13.17	12.59	4.93	62.06
Copies	-	54.00	142.50	58.50	136.50	391.50
Legal Advertising	256.92	-	-	196.25	196.25	649.42
Bank Fees	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Property Taxes	-	123.22	-	-	-	123.22
Web Site Maintenance	105.00	105.00	105.00	124.99	105.00	544.99
Holiday Decorations	-	-	1,246.00	-	-	1,246.00
Dues, Licenses, and Fees	175.00	-	-	-	-	175.00
Total General & Administrative Expenses	\$ 15,420.25	\$ 14,431.24	\$ 9,236.94	\$ 7,776.99	\$ 11,308.32	\$ 58,173.74

Myrtle Creek Improvement District
 Budget to Actual
 For the Month Ending 02/28/2019

	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	YTD0Actual
<u>Field Operations</u>						
Electric Utility Services						
Electric	\$ -	\$ 78.69	\$ 79.60	\$ 79.93	\$ 79.41	\$ 317.63
Entry Lighting	-	15.67	16.09	17.44	17.55	66.75
Water-Sewer Combination Services						
Water Reclaimed	-	4,158.99	3,063.44	3,021.66	2,851.94	13,096.03
Stormwater Control						
Aquatic Contract	-	650.00	-	-	225.00	875.00
Lake/Pond Repair Reserve	-	-	-	-	-	-
Other Physical Environment						
General Liability Insurance	3,723.00	-	-	-	-	3,723.00
Property & Casualty Insurance	-	-	-	-	-	-
Auto Insurance	-	-	-	-	-	-
Irrigation	329.25	1,287.27	-	4,498.16	604.00	6,718.68
Landscaping Maintenance & Material	18,370.00	18,370.00	18,370.00	18,370.00	18,370.00	91,050.00
Tree Trimming	-	-	-	-	-	-
Flower & Plant Replacement	-	17,949.10	4,311.00	-	6,465.90	28,726.00
Contingency	-	-	-	-	2,950.00	2,950.00
Hurricane Cleanup	-	-	-	-	-	-
Interchange Maintenance Expenses						
IME - Aquatics Maintenance	-	526.05	263.03	263.03	263.03	1,315.14
IME - Irrigation	-	-	9.45	517.61	294.13	821.19
IME - Landscaping	6,435.14	6,435.14	6,435.14	6,435.14	6,435.14	32,175.70
IME - Lighting	86.00	229.66	175.63	92.45	661.073	1,245.47
IME - Miscellaneous	-	-	1,107.54	228.38	-	1,335.92
IME - Water Reclaimed	-	83.46	124.32	81.29	96.94	386.01
New Operational Field Expenses						
Trail Benches	-	-	-	-	-	-
Crosswalk Improvements	-	-	-	-	-	-
Road & Street Facilities						
Entry and Wall Maintenance	-	-	-	-	-	-
Streetlights	-	1,104.76	1,104.76	1,048.57	1,129.82	4,407.91
Parks & Recreation						
Personnel Leasing Agreement	-	-	-	-	-	-
Contingency						
Infrastructure Capital Reserve	-	-	-	-	-	-
Interchange Maintenance Reserve	-	-	-	-	-	-
Total Field Operations Expenses	\$ 28,943.39	\$ 50,898.79	\$ 35,070.00	\$ 34,653.66	\$ 40,444.59	\$ 190,010.43
Total Expenses	\$ 44,363.64	\$ 65,330.03	\$ 44,306.94	\$ 42,430.65	\$ 51,752.91	\$ 248,184.17
Income (Loss) from Operations	\$ (41,200.64)	\$ (57,307.35)	\$ 260,729.74	\$ 33,302.88	\$ 36,952.43	\$ 232,477.06
<u>Other Income (Expense)</u>						
Interest Income	\$ 16.45	\$ 16.58	\$ 564.14	\$ 19.62	\$ 27.16	\$ 643.95
Total Other Income (Expense)	\$ 16.45	\$ 16.58	\$ 564.14	\$ 19.62	\$ 27.16	\$ 643.95
Net Income (Loss)	\$ (41,184.19)	\$ (57,290.77)	\$ 261,293.88	\$ 33,322.50	\$ 36,979.59	\$ 233,121.01

**Myrtle Creek Improvement District
Construction Tracking - early March**

	Amount
Series 2016 Bond Issue	
Original Construction Fund	\$ 513,425.32
Additions (Interest, Transfers from DSR, etc.)	212,362.24
Cumulative Draws Through Prior Month	(331,197.77)
	=====
Construction Funds Available	\$ 394,589.79
 Requisitions This Month	
Requisition #528: Hopping Green & Sams	\$ (117.50)
	=====
Total Requisitions This Month	\$ (117.50)
	=====
Funds Remaining	\$ 394,472.29
 Committed Funding	
Performance Drive Phase 3 - August bid and October NTP	\$ -
	=====
Total Committed	\$ -
	=====
Net Uncommitted	394,472.29

Myrtle Creek Improvement District
FY 2019
Cash Flow Analysis

	Beg. Cash	FY18 Inflows	FY18 Outflows	FY19 Inflows	FY19 Outflows	End. Cash
10/1/2018	3,335.47	245,865.06	(240,227.53)	23,126.74	(30,098.67)	2,001.07
11/1/2018	2,001.07	27,308.95	(28,608.95)	39,860.94	(38,823.21)	1,738.80
12/1/2018	1,738.80	-	(8,159.89)	1,259,899.65	(1,044,986.20)	208,492.36
1/1/2019	208,492.36	-	-	137,622.72	(99,820.09)	246,294.99
2/1/2019	246,294.99	-	-	287,376.97	(259,436.78)	274,235.18
3/1/2019	274,235.18	-	-	-	(7,750.97)	266,484.21 as of 03/05/2019
FY 19 Totals		273,174.01	(276,996.37)	1,747,887.02	(1,480,915.92)	

As of 03/05/2019